

REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS SEAFORD FIRE DISTRICT: Monday, January 27, 2025

Present: Chairman Silvio Bellissimo
Vice Chairman Michael Bellissimo
Fire Commissioner Robert Podesta
Fire Commissioner Stephen Feil
Fire Commissioner George V. Kern
Paul Lochner, District Manager
Patrick Cunningham, District Treasurer
Michael R. Foran, District Secretary / Deputy Treasurer
Joseph Frank, Esq.

Chairman Silvio Bellissimo called the meeting to order at 19:08 hours.

Communications Received

- Operations Report for January 2025.
- Treasurer Report for January 2025.
- Assoc. of Fire Districts of Nassau County – Re: Directory page update.
- Nassau County Board of Elections – Re: Polling Place Agreement.
- Sapienza and Frank – Re: Annual Retainer Agreement.
- FASNY – Re: 2025 Issues of United Concern

Secretary Report (Presented by District Secretary Michael R. Foran)

- Motion by Chairman Silvio Bellissimo, second by Commissioner Robert Podesta to accept minutes from the January 6, 2025 Interim BOFC / Chiefs meeting and January 9, 2025 Reorganizational Meeting as written. Unanimously carried.
- Sapienza and Frank – Re: Annual Retainer Agreement required BOFC signatures.
- AFDNC Directory page submitted.
- NCBOE – Polling Place Agreement.
 - Primary Election, Tuesday, June 24, 2025.
 - General Election, Tuesday, November 4, 2025.
- Use of Dunlap Hall policy requires update to reflect new pricing. Motion by Commissioner Robert Podesta, second by Chairman Silvio Bellissimo and unanimously carried to update the policy to reflect new pricing.
- 2025 Bylaw review held on Wednesday, January 15th. Made good progress.

Operations Report (Presented by District Manager Paul Lochner)

- Discussion regarding lead times for new uniforms and alterations.
- Chairman Silvio Bellissimo inquired about alternatives to Signal 5 for sale of passenger van and Anvil trailer. District Manager Paul Lochner to investigate.
- District Manager Paul Lochner discussed open building and ground projects.
- Discussion regarding purchase of new Chief's vehicle. Motion by Commissioner George V. Kern, second by Commissioner Robert Podesta and unanimously carried to go out for bid on one (1)

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2024 or 2025 Chevy Tahoe with either a diesel or gasoline engine. Counsel to provide associated paperwork to the District Secretary.

- See new business for additional motions.

Legal Report (Presented by Joseph Frank, Esq.)

- Counsel was contacted by the new attorney for the previous owners of the 3844 Waverly Ave. property, regarding the sub division of the lot. Requested draft deeds and paperwork from the planning commission.
- Public comment stage of OSHA Emergency Response Standard is now closed. Wait to see what will happen in the coming months.
- AFDSNY Mini Summit in White Plains in March.
- Discussed California Wild Fires and importance of fire districts having a computer recovery protocol in place in the event of natural disasters.
- Chairman Silvio Bellissimo discussed with Counsel District's grooming bylaw.
- Chairman Silvio Bellissimo requested further clarification on the requirements for returning from duty from medical leave. Counsel advised that a Doctor's note from the member's physician advising of medical status can be forwarded to the District's Physician for review. The District Physician can then determine if the member needs to be further evaluated.

Treasurer Report (Presented by District Treasurer Patrick Cunningham)

- General Fund Warrant: \$141,465.94
- Apparatus Warrant: \$0.00
- Building Warrant: \$0.00

- District Treasurer read through the Report from the District Treasurer.
 - RFP for External Audit. Responses to the RFP for the external audit are due to the district by February 21, 2025 at 4PM.
 - Bill.com. The district will commence the onboarding process next week.

- Motion by Commissioner Robert Podesta, second by Commissioner Stephen Feil to accept Treasurer Report. Unanimously carried.

Old Business

- Quotation from Hometown Insurance to extend the LOSAP program from forty (40) to fifty (50) years. Tabled pending further review.
- Need for a secure drop box for fundraising transactions. Commissioner Robert Podesta advised cost to be approximately \$1,500.00. Motion by Commissioner George V. Kern, second by Commissioner Stephen Feil and unanimously carried to proceed.

Commissioner Reports

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- **Chairman Silvio Bellissimo**
 - Insurance
 - No pending matters.
 - Travel
 - Chairman Silvio Bellissimo advised he was unable to attend FDOSHA Health & Safety Forum.
 - F.D.I.C. – Indianapolis, IN – April 7, 2025 – April 12, 2025. Chairman Silvio Bellissimo, District Manager Paul Lochner, 1st Assistant Chief Brian Beehler, 2nd Assistant Chief Scott Diehl, Captain Peter Lochner, Lt. Tyler Gerhard to attend. See new business and Resolution #1.
 - Inspection / Installation
 - May 10, 2025
 - Cell Phones
 - No pending matters.
 - 3 Towns Training Center
 - No report.
- **Commissioner Michael Bellissimo**
 - Uniforms / PPE
 - See Operations report. Commissioner Stephen Feil updated the BOFC on the status of the patches requested to be placed on Class A uniforms. EMS patch needs to be redesigned. Modified Engine and Truck are acceptable.
 - Building Security
 - No pending matters.
 - Fire Alarms
 - Nothing further.
 - Financial Statements / Audit
 - See Treasurer report. Nothing further.
 - Bylaws / Policies
 - Progress.
 - Drill Team
 - Waiting on information regarding 2025 roster from Chiefs' Office.
- **Commissioner Robert Podesta**
 - Communication / Radio / Information Technology
 - See Operation report and new business.
 - Vehicle Maintenance / Portable Equipment
 - See Operation report.
 - Reiterated that Chiefs must make sure equipment going out of service is tagged. Further, check out sheets must be updated when equipment is placed / removed from the apparatus and members should be alerted of any changes.
 - Discussed new SOP for 6899. District Manager noted that all Department SOPs are past due for updates.
 - Inquired as to the status of the installation of the new NARC safes. Discussion with District Manager Paul Lochner ensued.
- **Commissioner Stephen Feil**

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- Medicals / Medical Director
 - Nothing further at this time.
- EMS
 - No pending matters.
- District Employees
 - Will be holding meeting with employees.
- Legal
 - See Legal report.
- LOSAP
 - No pending matters.

- **Commissioner George V. Kern**
 - Grants
 - See Operation report. Nothing further.
 - Physical Fitness
 - Nothing further.
 - Building Maintenance
 - See Operation report.
 - Public Relations / Member Retention
 - Nothing further.

New Business

- Motion by Chairman Silvio Bellissimo, second by Commissioner Robert Podesta and unanimously carried to replace one (1) existing computer server (2020) and associated hardware (hard drive, storage controllers, POE switches, software licenses and build-out) on Federal Omnia Contract #R200803 in the amount of \$36,632.98.
- Motion by Commissioner Robert Podesta, second by Vice Chairman Michael Bellissimo to purchase (1) UHF/Multi-Band L3Harris mobile radio under NYS Contract #PT68714 in the amount of \$7,803.65 and one (1) UHF Tait TM8400 on HGAC Contract #RA05-21 in the amount of \$2,488.42. Unanimously carried.
- Motion by Commissioner George V. Kern, second by Commissioner Stephen Feil and unanimously carried to purchase ¼ zip Department uniform sweatshirts in the amount of \$3,054.00.
- Motion by Commissioner George V. Kern, second by Commissioner Robert Podesta to proceed with infrared scan of the building's roof in the amount of \$4,400.00. Unanimously carried.
- Motion by Chairman Silvio Bellissimo, second by Vice Chairman Michael Bellissimo to hire Tara Pipes Band for three (3) 2025 parades (Wantagh's St. Pats, Memorial Day, 6th Battalion) for a total of \$5,250.00. Unanimously approved
- Motion by Chairman Silvio Bellissimo, second by Vice Chairman Michael Bellissimo for Chairman Silvio Bellissimo, District Manager Paul Lochner, 1st Assistant Chief Brian Beehler, 2nd Assistant Chief Scott Diehl, Captain Peter Lochner, Lt. Tyler Gerhard to attend F.D.I.C. – Indianapolis, IN – April 7, 2025 – April 12, 2025. Unanimously carried. See Resolution #1 attached.
- Motion by Commissioner George V. Kern, second by Chairman Silvio Bellissimo to purchase one (1) admission for each Department attending the NYS Association of Fire Chiefs – Long Island Metro Fire & EMS Expo 2025 at Nassau Veterans Memorial Coliseum, Uniondale, NY from January 31, 2025 – February 2, 2025. Unanimously carried.

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Chiefs' Report

- Equipment requests.
 - High Water Rescue equipment request from Lt. Spina. Tabled, waiting on meeting with Lt. Spina, Chiefs' Office and BOFC.
- Open items.
 - Request for patches on Class A uniforms.

With no further business to discuss, a motion was made by Chairman Silvio Bellissimo, second by Commissioner Stephen Feil to close the meeting at 21:04 hours, January 27, 2025. Unanimously carried.

Respectfully submitted,



Michael R. Foran
Secretary
Seaford Fire District

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**SEAFORD FIRE DISTRICT
RESOLUTION NO.1: RESOLUTION FOR APPROVAL OF OUT OF STATE TRAINING FOR VOLUNTEER
FIREFIGHTERS (Section 72-g of the General Municipal Law)**

IT IS HEREBY RESOLVED, that the Board of Fire Commissioners, in accordance with Section 72-g of the General Municipal Law, has considered the training seminar schedule for volunteer firefighters available within New York State and reviewed the curriculum of the following training seminar: F.D.I.C., Indianapolis, IN, and determined that such training seminar or school of instruction is necessary and in the public interest and is not available within a reasonable distance and time period in the state. It has considered information provided relative to the personal schedule and availability of volunteer personnel to attend such training seminars. It has considered the recommendation of the Chief of Department that the following volunteer firefighters be assigned to attend such training seminar or school of instruction at district expense in accordance with the travel expense policy of the district: Silvio Bellissimo, Paul Lochner, Brian Beehler, Scott Diehl, Peter Lochner, Tyler Gerhard, and

IT IS FURTHER RESOLVED, that such volunteer firefighters be authorized to attend such training program at district expense in accordance with the travel expense policy of the district, and that district staff is directed to make arrangements for travel and lodging utilizing a cost-effective and reasonable method of travel, and

IT IS FURTHER RESOLVED, that the Chief of Department shall require such volunteer firefighter to furnish proof of attendance at such programs within one week of their return, and that the Chief of Department shall thereafter provide a notification and proof of attendance at any such out-of-state training school to the State Office of Fire Prevention and Control ("OFPC") in accordance with the reporting format provided by OFPC, and shall provide a copy of such report to the Board of Fire Commissioners. Such copy of the report shall be attached to the minutes of the next meeting of the Board after its submission.

The adoption of the foregoing policy in the form of a resolution was duly put to a vote and upon roll call the vote was as follows:

Chairman Silvio Bellissimo) AYE
Commissioner Michael Bellissimo) AYE
Commissioner Robert Podesta) AYE
Commissioner Stephen Feil) AYE
Commissioner George V. Kern) AYE

The resolution was thereupon duly adopted.

Dated: Seaford, New York
January 27, 2025

ATTEST: Michael R. Foran, District Secretary