

REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS

SEAFORD FIRE DISTRICT: Monday, August 26, 2024

Present: Chairman George von Glahn
Vice Chairman Silvio Bellissimo
Fire Commissioner Michael Bellissimo
Fire Commissioner Robert Podesta
Paul Lochner, District Manager
Patrick Cunningham, District Treasurer
Michael R. Foran, District Secretary / Deputy Treasurer
Joseph Frank, Esq.
Michael Murphy, Consultant

Chairman George von Glahn called the Regular meeting to order at 20:00 hours.

Communications Received

- Operations Report for August 2024.
- Treasurer Report for August 2024.
- Seaford Hook, Ladder & Engine Company No. 1, Inc. – New Company member Abby Bussani.
- Seaford Hook, Ladder & Engine Company No. 1, Inc. – New Company member Marc Abrams.
- Seaford Hook, Ladder & Engine Company No. 1, Inc. – New Company member Sean Gardner.
- Richner Communications – Legal Notice – September Interim BOFC Meeting date change.
- Nassau County Firefighters Museum & Education Center – 2024 Badge of Courage
- Commissioner Peter Mangiolino – Letter of Resignation

Secretary Report (Presented by District Secretary Michael R. Foran)

- Motion by Commissioner Robert Podesta, second by Vice Chairman Silvio Bellissimo to accept minutes from the August 5, 2024 Interim BOFC / Chiefs meeting and the August 19, 2024 Special Budget Workshop meeting as written. Unanimously carried.
- Reminds the Board September Interim BOFC / Chiefs meeting moved to September 9th due to the Labor Day holiday. All present acknowledged.
- Policy review.
 - Policies (Capital Asset Inventory, Code of Ethics, Equal Employment Opportunity, Fund Balance, and Internet Communication) approved at July 22nd meeting updated and placed in Policy Book.
 - Policies to be reviewed in August.
 - Cash Management Policy (Minor changes to add the title Deputy Treasurer to the document.)
 - Medical & Military Leave Policy (Draft)
 - Physical Examination Policy
 - Salary and Benefit Rules for Employees
 - Vehicle Use Policy
- 2024 Bylaw review making progress. Next workshop scheduled for Wednesday, September 4th at 7:30 PM.

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Operations Report (Presented by District Manager, Paul Lochner)

- See new business.

Legal Report (Presented by Joseph Frank, Esq.)

- Proposal by OSHA to amend its Fire Brigade Standard under 29 CFR Section 1910.156 moving to public comment stage on November 12, 2024 in Washington, D.C. N.F.P.A voicing concerns over changes.
- Advised from a legal standpoint the policies pending approval at tonight's meeting require no changes.

Treasurer Report (Presented by District Treasurer Patrick Cunningham and Michael P. Murphy, Consultant)

- General Fund Warrant: \$67,167.25
- Apparatus Warrant: \$0.00
- Building Warrant: \$0.00
- District Treasurer read through the Report from the District Treasurer.
 - Discussed Bill.com and advised he is working on a date for a demo.
 - Discussed the Permissive Referendum: Emergency Communication Radios (2022). Referendum will remain open to cover upcoming projects.
 - At the request of the Treasurer motion by Chairman George von Glahn, second by Vice Chairman Silvio Bellissimo to transfer the following amounts from the General Operating Fund checking account with Flushing Bank to satisfy the District's FY 2023 interfund obligations. Unanimously carried.
 - \$6,761.38 to the Capital Reserve Buildings & Grounds
 - \$2,883.40 to the Capital Reserve Apparatus & Equipment
 - At the request of the Treasurer motion by Vice Chairman Silvio Bellissimo, second by Commissioner Michael Bellissimo to transfer the following funds from JP Morgan Chase to Flushing Bank. Unanimously carried.
 - \$609.71 (Capital Reserve Building & Grounds); close out Chase account.
 - \$308.72 (Capital Reserve Apparatus & Equipment); close out Chase account.
 - At the request of the Treasurer motion by Chairman George von Glahn, second by Vice Chairman Silvio Bellissimo and unanimously carried to grant the Treasurer to pay certain claims in advance of the audit as permitted by the General Municipal Law.
- Michael Murphy, Consultant reviewed the following.
 - Motion by Chairman George von Glahn, second by Commissioner Michael Bellissimo to increase Attorney \$700.00, increase Audit \$5,000.00, decrease Cleaner -\$5,700.00; increase Radio equipment \$7,100.00, decrease Fire / EMS Equipment -\$7,100.00; increase Inland Marine \$4,000.00, decrease Auto Liability -\$4,000.00. Unanimously carried.
 - Advised waiting on Governor Hochul to pass bill (A05794C) regarding real estate rebate for Waverly Ave. property.
 - Reviewed Updated 2024-2033 Capital Asset Plan and proposed 2025 budget.

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- Motion by Commissioner Michael Bellissimo, second by Commissioner Robert Podesta to accept Treasurer Report. Unanimously carried.

Old Business

- Ex-Captain plaque (Tabled).
- Medical & Military Leave Policy (Tabled).

Commissioner Reports

- **Chairman George von Glahn, Jr.**
 - Grants
 - Reports progress. See Operation report.
 - Legal
 - See legal report. Nothing further.
 - Physical Fitness
 - Reports progress.
 - Building Maintenance
 - Reports progress, see Operation report.
 - Public Relations / Member Retention
 - Reports progress.
 - LOSAP
 - Reports progress.
- **Vice Chairman Silvio Bellissimo**
 - Insurance
 - Resolving issues with AFLAC.
 - Travel
 - EMS World Expo, Las Vegas, NV, Monday, Sept. 9, 2024 thru Friday, Sept.13, 2024.
 - No interest to date.
 - Assoc. of Fire Dist., Turning Stone, NY, Sunday, Oct. 20, 2024 thru Wednesday, Oct. 23, 2024.
 - Fire Fusion, Charleston, SC, Tuesday, Nov. 5, 2024 thru Thursday, Nov. 7, 2024.
 - Vice Chairman Silvio Bellissimo to attend.
 - VCOS Symposium in the Sun, Clearwater Beach, FL, Thursday, Nov. 14, 2024 thru Sunday, Nov. 17, 2024.
 - Inspection / Installation
 - 2025
 - Cell Phones
 - No report.
 - 3 Towns Training Center
 - No report.
- **Commissioner Michael Bellissimo**
 - Uniforms / PPE
 - One request for a new uniform. See Operations report.

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- Building Security
 - No report.
- Fire Alarms
 - No report.
- Financial Statements / Audit
 - Will reschedule LOSAP meeting with Hometown and Shelter Rock.
- Bylaws / Policies
 - See old and new business.
- Drill Team
 - No report.
- **Commissioner Robert Podesta**
 - Communication / Radio / Information Technology
 - See Operations report.
 - Vehicle Maintenance / Portable Equipment
 - See Operations report.
- **Commissioner Peter Mangiolino (Not present)**
 - Medicals / Medical Director
 - No report.
 - EMS
 - No report.
 - District Employees
 - No report.

New Business

- Motion by Commissioner Robert Podesta, second by Vice Chairman Silvio Bellissimo to purchase two (2) Getac vehicle mount and power supply with installation for the two (2) new EPCR laptops at a cost of \$2,826.00. Unanimously carried.
- Motion by Vice Chairman Silvio Bellissimo, second by Chairman George von Glahn and unanimously carried to purchase five (5) Tait UHF portable radios for EMT / Medics at a cost of \$2,681.00 on HGAC Buy contract # RA05-21.
- Motion by Chairman George von Glahn, second by Commissioner Robert Podesta to paint three (3) (older) West facing exterior garage doors and the South facing exterior meeting room windows at a cost of \$4,200.00. Unanimously carried.
- Motion by Vice Chairman Silvio Bellissimo, second by Commissioner Robert Podesta and unanimously carried to purchase a Deputy Chief sponsorship to the Nassau County Firefighters Museum & Education Center – 2024 Badge of Courage honoring Robert V. Hughes, Jr. at a cost of \$1,500.00.
- Motion by Vice Chairman Silvio Bellissimo, second by Commissioner Robert Podesta to accept the resignation of Fire Commissioner Peter Mangiolino, effective August 31, 2024. Unanimously carried, forlornly.
- Policy review.
 - Motion by Vice Chairman Silvio Bellissimo, second by Commissioner Michael Bellissimo to accept the following policies as amended / written. Unanimously carried.
 - Cash Management Policy (Minor changes to add the title Deputy Treasurer to the document.)

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- Physical Examination Policy
- Salary and Benefit Rules for Employees
- Vehicle Use Policy

Chiefs' Report

- Equipment requests.
 - No open request.
- Open items.
 - No open requests.

With no further business to discuss, a motion was made by Vice Chairman Silvio Bellissimo, second by Chairman George von Glahn to close the meeting at 21:05 hours, August 26, 2024. Unanimously carried.

Respectfully submitted,



Michael R. Foran
Secretary
Seaford Fire District