

REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS SEAFORD FIRE DISTRICT: Monday, July 22, 2024

Present: Chairman George von Glahn
Vice Chairman Silvio Bellissimo
Fire Commissioner Michael Bellissimo
Patrick Cunningham, District Treasurer
Michael R. Foran, District Secretary / Deputy Treasurer
Joseph Frank, Esq.
Michael Murphy, Consultant

Chairman George von Glahn called the Regular meeting to order at 20:05 hours.

Communications Received

- Operations Report for July 2024.
- Treasurer Report for July 2024.
- Richner Communications – Re: Legal Notice for 2023 Audit.
- Nassau County Firefighters Museum & Education Center – Re: Thank you.
- F.O.I.L. Request – Shah Sadi.
- Weeks Family – Thank you.

Secretary Report (Presented by District Secretary Michael R. Foran)

- Motion by Vice Chairman Silvio Bellissimo, second by Commissioner Michael Bellissimo to accept minutes from the June 26, 2024 BOFC and July 1, 2024 Interim BOFC / Chiefs meeting as written. Unanimously carried.
- F.O.I.L. Request from Shah Safi for PCR. Reviewed by Counsel, all in order. Motion by Vice Chairman Silvio Bellissimo, second by Chairman George von Glahn to process request. Unanimously carried.
- September 2, 2024 Interim BOFC / Chiefs meeting conflicts with Labor Day holiday. Motion by Vice Chairman Silvio Bellissimo, second by Chairman George von Glahn to move the meeting to Monday, September 9, 2024. Unanimously carried. Secretary Michael Foran to place appropriate notices.
- Policy review.
 - Policies (Alcohol Guidelines and Drug Free Workplace, Alerting Procedures for Dispatching, Cellular Telephone Use, and Suspension Orders Issued by Chiefs) approved at June 26th meeting updated and placed in Policy Book.
 - Policies to be reviewed in July.
 - Fitness and Wellness Policy.
 - Medical & Military Leave.
 - Capital Asset Inventory.
 - Code of Ethics.
 - Equal Employment Opportunity.
 - Fund Balance.
 - Internet Communication.

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- 2024 Bylaw review commenced on March 13th. Making progress. Next workshop scheduled for Wednesday, July 31st at 7:30 PM.

Operations Report (Presented by District Secretary, Michael Foran)

- See new business.

Legal Report (Presented by Joseph Frank, Esq.)

- Real property tax cap for 2025 set at 2%.
- Proposal by OSHA to amend its Fire Brigade Standard under 29 CFR Section 1910.156 moving to public comment stage.
- Advised from a legal standpoint the policies pending approval at tonight's meeting require no changes.

Treasurer Report (Presented by District Treasurer Patrick Cunningham and Michael P. Murphy, Consultant)

- General Fund Warrant: \$106,932.32
- Apparatus Warrant: \$0.00
- Building Warrant: \$0.00

- District Treasurer read through the Report from the District Treasurer.
 - Discussed progress with EMS Cost Recovery.
 - Discussed progress with transfer of funds to Flushing Bank.
- Michael Murphy, Consultant reviewed the following.
 - Reported Civil Service has approved Treasurer's position.
 - Budget workshop to be held on Monday, August 19, 2024 at 7:00 P.M.

- Motion by Vice Chairman Silvio Bellissimo, second by Chairman George von Glahn to accept Treasurer Report. Unanimously carried.

Old Business

- Ex-Captain plaque (Tabled).
- Fitness and Wellness Policy was reviewed. Motion by Vice Chairman Silvio Bellissimo, second by Chairman George von Glahn to accept the policy as written. Unanimously carried. Chairman George von Glahn advised policy will be in effect on October 1, 2024 and is to be distributed to members via Target Solution. Secretary Michael Foran to work with District Manager Paul Lochner on distribution.
- Medical & Military Leave Policy (Tabled).

Commissioner Reports

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- **Chairman George von Glahn, Jr.**
 - Grants
 - Reports progress. See Operation report.
 - Legal
 - See legal report. Nothing further.
 - Physical Fitness
 - See old business.
 - Building Maintenance
 - Reports progress, see Operation report.
 - Public Relations / Member Retention
 - Reports progress.
 - LOSAP
 - Reports progress.
- **Vice Chairman Silvio Bellissimo**
 - Insurance
 - New members on AFLAC policy.
 - Travel
 - APCO, Orlando, FL from Sunday, August 4, 2024 thru Wednesday, August 7, 2024.
 - No interest.
 - FASNY, Niagara Falls, NY from Wednesday, August 7, 2024 thru Saturday, August 10, 2024.
 - Commissioner Michael Bellissimo and Commissioner Robert Podesta to attend.
 - I.A.F.C., Dallas, TX from Wednesday, August 14, 2024 thru Saturday, August 17, 2024.
 - EMS World Expo, Las Vegas, NV, Monday, Sept. 9, 2024 thru Friday, Sept.13, 2024.
 - Assoc. of Fire Dist., Turning Stone, NY, Sunday, Oct. 20, 2024 thru Wednesday, Oct. 23, 2024.
 - Fire Fusion, Charleston, SC, Tuesday, Nov. 5, 2024 thru Thursday, Nov. 7, 2024.
 - VCOS Symposium in the Sun, Clearwater Beach, FL, Thursday, Nov. 14, 2024 thru Sunday, Nov. 17, 2024.
 - Inspection / Installation
 - 2025
 - Cell Phones
 - No report.
 - 3 Towns Training Center
 - No report.
- **Commissioner Michael Bellissimo**
 - Uniforms / PPE
 - One request for a new uniform. Under evaluation.
 - Building Security
 - No report.
 - Fire Alarms
 - No report.
 - Financial Statements / Audit

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- Will reschedule LOSAP meeting with Hometown and Shelter Rock.
- Bylaws / Policies
 - See old and new business.
- Drill Team
 - Practicing and trying their best to turnout for a tournament.
- **Commissioner Robert Podesta** (Not present)
 - Communication / Radio / Information Technology
 - No report.
 - Vehicle Maintenance / Portable Equipment
 - No report.
- **Commissioner Peter Mangiolino** (Not present)
 - Medicals / Medical Director
 - No report.
 - EMS
 - No report.
 - District Employees
 - No report.

New Business

- Motion by Vice Chairman Silvio Bellissimo, second by Chairman George von Glahn to purchase ten (10) pagers at an approximate cost of \$5,000.00. Unanimously carried.
- Motion by Vice Chairman Silvio Bellissimo, second by Commissioner Michael Bellissimo repair the overhang damaged by NCPD Ambulance. Estimate for repair \$5,610.93. McNeil issued a check for \$3,110.93 (\$2,500.00 deductible). Unanimously carried. Vice Chairman Silvio Bellissimo advised he we work with McNeil to recover deductible from NCPD.
- Motion by Commissioner Michael Bellissimo, second by Vice Chairman Silvio Bellissimo to repair fuel pressure regulator on 680-B at a cost of \$1,587.00. Unanimously carried.
- Policy review.
 - Motion by Vice Chairman Silvio Bellissimo, second by Commissioner Michael Bellissimo to accept the following policies as amended / written. Unanimously carried.
 - Capital Asset Inventory
 - Code of Ethics
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Chiefs' Report

- Equipment requests.
 - No open request.
- Open items.
 - No open requests.

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With no further business to discuss, a motion was made by Commissioner Michael Bellissimo, second by Vice Chairman Silvio Bellissimo to close the meeting at 20:48 hours, July 22, 2024. Unanimously carried.

Respectfully submitted,

A handwritten signature in dark ink that reads "Michael R. Foran". The signature is written in a cursive style with a large initial 'M' and 'F'.

Michael R. Foran
Secretary
Seaford Fire District