

**REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS**  
**SEAFORD FIRE DISTRICT: Monday, July 24, 2023**

Present: Chairman Peter Mangiolino  
Vice Chairman George von Glahn  
Fire Commissioner Silvio Bellissimo  
Fire Commissioner Michael Bellissimo  
Fire Commissioner Robert Podesta  
District Manager Paul Lochner  
District Treasurer Michael Murphy  
District Secretary / Deputy Treasurer Michael R. Foran  
Joseph Frank, Esq.

Chairman Peter Mangiolino called the Regular meeting to order at 20:00.

Communications Received

- Chiefs report for June 22, 2023 to July 19, 2023.
- Operations Report for July 2023.
- Treasurer Report for July 2023.
- F.O.I.L. Request – Center City Legal Reproductions, Inc.
- F.O.I.L. Request – T.J. Russo Consultants.
- Seaford Hook, Ladder & Engine Co. No.1, Inc. – Randy Rosa accepted into Company.
- Seaford Fire Department Change in Status Form – Member on medical leave.
- Seaford Fire Department Change in Status Form – Member change in classification.
- Seaford Fire Department Change in Status Form – Member change in rank.
- Seaford Family Practice/Internal Medicine – Member can return to Firematic duty.

Secretary Report (Presented by District Secretary Michael R. Foran)

- Motion by Commissioner Silvio Bellissimo, second by Commissioner George von Glahn to accept minutes from the June 28, 2023 BOFC / Chiefs meeting and the June 28, 2023 Board of Fire Commissioners meeting. Unanimously carried.
- Seaford Hook, Ladder & Engine Co. No. 1, Inc. – Randy Rosa accepted into the Company. See new business.
- F.O.I.L. Request – Center City Legal Reproductions, Inc. Per District Manager Paul Lochner no record on file. Appropriate response forwarded.
- F.O.I.L. Request – T.J. Russo Consultants. (NYS Incident Report.) Reviewed by Counsel, all in order. Motion by Chairman Peter Mangiolino, second by Commissioner Silvio Bellissimo to process request. Unanimously carried.
- Advised letter send to member regarding medical status has been delivered, left with individual per Certified Mail tracking information; however, return receipt was not received. Discussion followed. Counsel will make an attempt to have letter delivered via personal courier.
- September 25, 2023 BOFC / Chief meeting and BOFC meeting conflicts with Company event. See new business.
- Discussed date for District Budget Workshop. Workshop to be held on Tuesday, August 1, 2023 at 7:00 P.M. at the District office.

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- Bylaw Review – Tabled pending review by BOFC.
  - Article VI
  - Article VII
  - Article X
- Policy Review – See new business.
  - Medical and Military Leave Policy.
  - Equal Employment Opportunity Policy.
  - Sexual Harassment Policy (2023 Edition).

### Operations Report (Presented by District Manager Paul Lochner.)

- See report.

### Legal Report (Presented by Joseph Frank, Esq.)

- 3844 Waverly Ave. property update. Town of Hempstead holding up lot division. Responsibility of lot division still lies on the seller.
- Discussed bill which allows firefighters to receive stipends for specific training. Will provide further information as it becomes available.

### Treasurer Report (Presented by District Treasurer Michael Murphy)

- General Fund Warrant: \$84,574.72
- Apparatus Warrant: \$2,279.76
- Building Warrant: \$0.00
- Motion by Chairman Peter Mangiolino, second by Commissioner Michael Bellissimo to accept RS Abrams & Co., LLP Financial Statements (Regulatory Basis) and Supplementary Information with Independent Auditor's Report for the Year Ended December 31, 2022. Unanimously carried.
- Motion by Chairman Peter Mangiolino, second by Commissioner Michael Bellissimo to accept Treasurer Report. Unanimously carried.

### Old Business

- Commissioner Robert Podesta discussed options for Ambulance 684 box remount. 2024 chassis being released. Commissioners and District Manager would like to visit VCI's facility. VCI would be able to provide "loaner" ambulance while remount is being performed.
- District Manager Paul Lochner advised he is waiting on pricing for monument repairs.
- Commissioner Michael Bellissimo noted he will commence work on the Ex-Captain's plaque.

### Commissioner Reports

- **Chairman Peter Mangiolino**
  - Medicals / Medical Director
    - Discussed 2024 medicals and having District administer the process.
  - EMS

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- Reports progress.
  - District Employees
    - No report.
- **Vice Chairman George von Glahn, Jr.**
  - Grants
    - Advised District should continue to research available grant monies. Secretary Michael Foran advised AFDSNY is holding an on-line three (3) part series regarding the grant process beginning on Wednesday, August 2<sup>nd</sup>. He will make an effort to attend.
  - Legal
    - See Legal report.
  - Physical Fitness
    - Reports progress.
  - Building Maintenance
    - Reports progress, see Operation report.
  - Public Relations / Member Retention
    - Reports progress.
  - LOSAP
    - Reports progress.
- **Commissioner Silvio Bellissimo**
  - Insurance
    - Reports progress.
  - Travel
    - FASNY, Niagara Falls, NY. August 9, 2023 – August 12, 2023.
      - Chairman Peter Mangiolino is attending.
    - APCO 2023, Nashville, TN. August 6, 2023 – August 9, 2023.
      - Commissioner Silvio Bellissimo, Commissioner Michael Bellissimo and Commissioner Robert Podesta to attend.
    - I.A.F.C, Kansas City, MO. August 16, 2023 – August 18, 2023.
    - EMS World Expo, New Orleans, LA. September 18, 2023 – September 22, 2023.
    - Firehouse Expo, Columbus, OH. September 25, 2023 – September 29, 2023.
    - VCOS Symposium in the Sun, Clearwater Beach, FL. November 9, 2023 – November 12, 2023.
  - Inspection / Installation
    - May 4, 2024, reports progress.
  - Cell Phones
    - Reports progress.
  - 3 Towns Training Center
    - Reports progress.
- **Commissioner Michael Bellissimo**
  - Uniforms / PPE
    - Reports progress.
  - Building Security
    - Reports progress.
  - Fire Alarms
    - Reports progress.

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- Financial Statements / Audit
  - See Treasurer's report.
- Bylaws / Policies
  - See Secretary report and new business.
- Drill Team
  - Reports progress.
- **Commissioner Robert Podesta**
  - Communication / Radio / Information Technology
    - Reports progress.
  - Vehicle Maintenance / Portable Equipment
    - See Operation Report and old business.

New Business

- On a motion by Commissioner Silvio Bellissimo, second by Chairman Peter Mangiolino and unanimously carried the Board of Fire Commissioners approve the membership of Randy Rosa, pending successful completion the Department physical examination.
- Motion by Chairman Peter Mangiolino, second by Commissioner Michael Bellissimo to move Monday, September 25, 2023 Interim Board of Fire Commissioner / Chiefs meeting and Board of Fire Commissioners meeting to Wednesday, September 27, 2023. Unanimously carried.
- Secretary Michael Foran presented the following policies;
  - Medical and Military Leave Policy.
  - Equal Employment Opportunity Policy.
  - Sexual Harassment Policy (2023 Edition).Policies reviewed by Board of Fire Commissioners. Motion by Commissioner Silvio Bellissimo, second by Commissioner Michael Bellissimo to adopt the policies as presented. Unanimously carried.

Chiefs' Report (June, 22, 2023 to July 19, 2023)

- Equipment requests.
  - None.
- Discussion ensued on several topics listed on the report.

With no further business to discuss, a motion was made by Chairman Peter Mangiolino, second by Commissioner Robert Podesta, to close the meeting at 21:52 hours, July 24, 2023. Unanimously carried.

Respectfully submitted,



Michael R. Foran  
Secretary  
Seaford Fire District