

**SEAFORD FIRE DISTRICT BOARD of COMMISSIONERS**

**2023**

**Annual Reorganization Minutes**

**2023**

The Seaford Board of Fire Commissioners Annual Reorganization meeting was opened at 1900 hours Wednesday, January 4, 2023, by Temporary Chairman, Commissioner Peter Mangiolino; at the Fire District Offices, 2170 Southard Avenue, Seaford, N.Y. 11783-2544.

Present: Commissioner Peter Mangiolino, Commissioner George von Glahn, Jr., Commissioner Silvio Bellissimo, Commissioner Michael Bellissimo, Commissioner Robert Podesta, District Treasurer Michael Murphy, District Secretary Michael Foran, Joe Frank, Esq.

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Business proceeded with the following motions;

Chairman: District Secretary, Michael Foran requested a nomination for the position of Chairman. Motion made by Commissioner Silvio Bellissimo, 2<sup>nd</sup> by Commissioner Michael Bellissimo nominating Commissioner Peter Mangiolino. Unanimously carried.

Vice Chairman: Chairman Peter Mangiolino then requested a nomination for Vice Chairman. A motion made by Commissioner Silvio Bellissimo, 2<sup>nd</sup> by Commissioner Michael Bellissimo nominating Commissioner George von Glahn. Unanimously carried.

The OATH OF OFFICE was administered to the newly elected Commissioner Robert Podesta by Chairman Peter Mangiolino.

Annual Official Appointees & their 2023 Salaries

Secretary / Deputy Treasurer: a motion made by Chairman Peter Mangiolino, 2<sup>nd</sup> by Commissioner Michael Bellissimo that Michael R. Foran be appointed to the office of District Secretary / Deputy Treasurer @ the annual salary of \$25,400.00. Unanimously carried.

Treasurer: a motion made by Commissioner Silvio Bellissimo, 2<sup>nd</sup> by Commissioner Michael Bellissimo that Michael Murphy be appointed to the office of District Treasurer @ the annual salary of \$36,504.00. Unanimously carried.

The Oath of Office was administered to Secretary Foran and Treasurer Murphy by Chairman Peter Mangiolino.

Counsel: A motion made by Chairman Peter Mangiolino, 2<sup>nd</sup> by Commissioner Michael Bellissimo, that Joseph F. Frank, Esquire of Sapienza and Frank, 400 Broadhollow Road, Suite 2, Farmingdale, New York 11735, is retained to continue as Counsel, at the annual rate of \$33,108.00. Unanimously carried.

Annual Employees & their 2023 Salaries:

Superintendent:

Paul Lochner: Salary as Fire District Manager of \$87,000.00/year.

Firehouse Maintainers:

Thomas Cottone: \$29.50 per hour not to exceed 19.5 hours per weekly average  
 Paul Colosono: \$27.50 per hour not to exceed 19.5 hours per weekly average  
 Scott Diehl: \$25.00 per hour not to exceed 19.5 hours per weekly average

**Firehouse Cleaner:**

Joseph Bongiovi: \$25.00 per hour not to exceed 19.5 hours per weekly average  
 (1)

*2023 Operating Committee Assignments 2023*

**Vice Chair. George von Glahn**

**Chairman Peter Mangiolino**

<b>Committee</b>	<b>Chairman</b>	<b>Vice Chairman</b>
<b>Local Government Community Relations</b>	<b>All Commissioners. Chairman George von Glahn</b>	
<b>Grants</b>	<b>George von Glahn</b>	<b>Silvio Bellissimo</b>
<b>Legal</b>	<b>George von Glahn, Joe Frank</b>	<b>Silvio Bellissimo</b>
<b>Uniforms - PPE</b>	<b>Michael Bellissimo</b>	<b>Peter Mangiolino</b>
<b>Insurance</b>	<b>Silvio Bellissimo</b>	<b>George von Glahn</b>
<b>Medicals, Medical Director</b>	<b>Peter Mangiolino</b>	<b>George von Glahn</b>
<b>Physical Fitness</b>	<b>George von Glahn</b>	<b>Silvio Bellissimo</b>
<b>Communications, Radios, IT</b>	<b>Robert Podesta</b>	<b>George von Glahn</b>
<b>Vehicle Maintenance / Portable Equipment</b>	<b>Robert Podesta</b>	<b>Peter Mangiolino</b>
<b>Building Security</b>	<b>Michael Bellissimo</b>	<b>Silvio Bellissimo</b>
<b>Building Maintenance</b>	<b>George von Glahn</b>	<b>Peter Mangiolino</b>
<b>EMS</b>	<b>Peter Mangiolino</b>	<b>Michael Bellissimo</b>
<b>Fire Alarms</b>	<b>Michael Bellissimo</b>	<b>George von Glahn</b>
<b>Travel</b>	<b>Silvio Bellissimo</b>	<b>Michael Bellissimo</b>
<b>Inspection/Installation</b>	<b>Silvio Bellissimo</b>	<b>Peter Mangiolino</b>
<b>Cell Phones</b>	<b>Silvio Bellissimo</b>	<b>Peter Mangiolino</b>
<b>Public Relations / Member Recruitment &amp; Retention</b>	<b>George von Glahn</b>	<b>Peter Mangiolino</b>
<b>District Employees</b>	<b>Peter Mangiolino</b>	<b>Robert Podesta</b>
<b>Financial Statements</b>	<b>Michael Bellissimo</b>	<b>Peter Mangiolino</b>
<b>By Laws</b>	<b>Michael Bellissimo</b>	<b>Peter Mangiolino</b>
<b>3 Towns Training Center</b>	<b>Silvio Bellissimo</b>	<b>Michael Bellissimo</b>
<b>LOSAP</b>	<b>George von Glahn</b>	<b>Silvio Bellissimo</b>
<b>Financial Audit</b>	<b>Michael Murphy</b>	<b>Michael Bellissimo</b>
<b>Drill Team</b>	<b>Michael Bellissimo</b>	<b>Silvio Bellissimo</b>

There being no other nominations for the Offices & Committees; a motion by Chairman Peter Mangiolino, 2<sup>nd</sup> by Commissioner Robert Podesta to accept positions as listed. Unanimously carried.

The following Official District Groups/Businesses, are unanimously approved:

1-Financial Depository;

That the official depository for all funds of the Seaford Fire District shall be: JP Morgan Chase Bank, 1090 Hicksville Road, North Massapequa, New York, and the District's reaffirmation of its Investment Policy;

2-District Auditor;

That the company, RSA ABRAMS & Company LLP [RSA], of 3033 Express Drive North, Suite 100, Islandia, N.Y. 11749 (631) 234-4444 - be retained for all financial records [per contractual agreement-commencing for the year ending 12/31/2022 with the option to renew for the subsequent four fiscal years ending 2023 – 2024 – 2025 & 2026];

3-District IT Provider;

Ongoing service agreement of Adept Technology of Hauppauge, New York 11788;

4-Establishment of the following Financial Accounts for 2023;

- a) General Fund
- b) Capital Reserve Fund
- c) Reserve Apparatus Fund
- d) Employees Accrued Benefit Reserve Fund

Approved on a motion by Commissioner George von Glahn, 2<sup>nd</sup> by Commissioner Silvio Bellissimo. Unanimously carried.

Annual Secretary Report

The District Secretary be the District Custodian of Records or Records Access Officer as that term is defined under the Freedom of Information Law (FOIL) and that he further be the Records Retention Officer and maintain the records of the Fire District in accordance with Records Retention Schedule LGS-1 as promulgated by S.A.R.A.; on a motion by Commissioner George von Glahn, 2<sup>nd</sup> by Chairman Peter Mangiolino. Unanimously carried.

The Board reaffirm its prior adoption of Records Retention Schedule LGS-1 as promulgated by S.A.R.A. as the basis upon which the District will retain and preserve the records of the District; on a motion by Commissioner George von Glahn, 2<sup>nd</sup> by Commissioner Silvio Bellissimo. Unanimously carried.

Annual Treasurer's Report

The Board unanimously approved the extension of the Treasurer's Annual 2022 Report through March 31, 2023, thereby allowing appropriate time to secure proper fiscal documents, per Section 177 of Town Law, on a motion by Commissioner George von Glahn, 2<sup>nd</sup> by Commissioner Silvio Bellissimo. Unanimously carried.

The surety bond of the Treasurer / Deputy Treasurer be approved in the amount of \$2,000,000.00; on a motion by Commissioner George von Glahn, 2<sup>nd</sup> by Commissioner Robert Podesta.

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The following past & current practices having been reviewed & reaffirmed; are unanimously endorsed by the Board of Fire Commissioners:

- Conference attendance & Travel Procedure – utilizing a SFD M.E.R.V. Document [MV Mileage @ IRS rate of 65.5 cents per mile].
- All pertinent vendors [list attached]; will be notified in the first quarter of 2023 re: Board & business changes.
- Official Publication for Legal Notices: Seaford Herald/Citizen AND/ OR Newsday.
- Resolution Forms: establishing Capital Reserve Funds, Permissive Referendum & legal notices for Capital Reserve Expenditure(s).
- District checks must contain three (3) signatures: the Chairman, a Commissioner & Treasurer.
- A Commissioner shall be designated as the contact/liaison with the NYS Deferred Compensation Plan: Commissioner Michael Bellissimo as contact.
- Benefits/Pension for eligible employees through NYSLRS & NYSHP.
- Signing procedure: Chairman will sign all official and governmental entity notifications i.e. Civil Service Personnel & Payroll, etc., commencing January 2023.
- District approves & encourages & will maintain its membership & will comply with dues structure(s) and uphold active participation & attendance in the following Associations: Fire Districts' of New York & Nassau County, ISFSI, NFPA, International & NYS Chiefs' Associations, FDSOA, 6<sup>th</sup> Battalion, FASNY & N.C. F/F Museum & Education Center.
- District / Exempt lease contract is in place. (expiration 12/31/2026)
- Consultants/contractors employed on a regular basis; i.e., SCM, Hello Alert, Adept, North Massapequa Fire District.
- Employee Handbook [adopted by Board Resolution June 23, 2014].

- District shall pursue monetary grant assistance via local, regional and national legislative resources.
- Arson Background Check of department applicants through Nassau County Sheriffs.
- Rules & Regulations & Bylaw Revised 2022 for the operation of the Fire Department.
- Lock-out/Tag-out – a safeguard procedure by notifying others of this activity.
- Nassau County Boces contract will be renewed each year.
- The District will maintain its registration Domain Name @ seafordfire.com & seafordfd.org [Annual Requirement]
- List of eligible Per Diem employees for 2023 at a rate of \$20.00 per hour with a minimum four (4) hour call in.
  - William Nickdow
  - Jeff Fannon
  - Tyler Gerhard
  - Eric Tyznar
  - Pietro Bizzarro
  - Robert O’Keefe
  - Phil Nicola
  - Brian Winter
  - Jack Findiesen

2023 Calendar Year Regular Public Monthly & Chief Meetings [with Board] which was unanimously adopted and published:

Further Notice is hereby given that the Board of Fire Commissioners will meet with its Fire Chiefs on the Fourth (4<sup>th</sup>) Monday of each month at 7:00 P.M.

Board of Fire Commissioners regularly scheduled monthly meeting on the Fourth (4<sup>th</sup>) Monday of each month at 8:00 P.M.

Proper notification will be made if it becomes necessary to change a meeting date.

The Board reviewed, reaffirmed and unanimously endorsed the District 2022 Policy & Procedure Manual:

Policy Name	No. Pages	Date Approved
Accounting Policy	9	07/25/22
Alcohol Guidelines & Drug Free Workplace	7	08/22/22
Alerting Procedures for Dispatching	4	11/28/22

Annual Firefighters' Inspection Dinner	5	04/25/22
Applicant Permission to Perform Background Check	2	2009
Capital Asset Inventory	2	08/22/22
Cash Management	3	10/24/22
Cellular Telephone Use	4	03/28/22
Code of Ethics	9	08/22/22
Controlled Substances (Narcotic) Protocol	33	06/22/22
Credit Card	3	03/28/22
Drivers License Requirements for Members	2	04/25/22
Drug Testing	3	03/28/22
F.O.I.L. Request	17	04/25/22
Fund Balance	4	08/22/22
Internet Communication	6	08/22/22
Investment Management	7	10/24/22
Line of Duty Injury	2	03/28/22
Long Term Parking	2	04/25/22
Marijuana In The Workplace	3	02/28/22
Medical & Military Leave	6	09/27/22
New Membership	1	2009
Notice of Privacy Practices	10	10/24/22
Off Duty and On Duty Conduct that is Injurious to Operations	3	01/24/22
Paramedic Reimbursement Program	8	03/28/22
Physical Examination Policy	7	09/27/22
Procurement & Purchasing Policy & Procedures	7	01/24/22
Records Retention & Disposition Schedule		2009
Rules & Regulations for Elections	7	12/27/21
Salary & Benefit Rules for Employees	7	09/27/22
Sexual Harassment	13	09/28/21
Social Media Policy	4	11/22/21
Suspension Orders Issued By Chiefs	6	07/25/22
Travel Policy	9	10/24/22
Use of Alcohol	3	02/28/22
Use of Dunlap Hall	4	11/28/22
Vehicle Use	6	09/27/22

On the above, motion by Chairman Peter Mangiolino, 2<sup>nd</sup> by Commissioner Silvio Bellissimo to accept practices / policies as listed.

There being no further business to be conducted at this time, the meeting adjourned at 19:26 hours, January 4, 2023, on a motion by Commissioner George von Glahn, 2<sup>nd</sup> by Commissioner Silvio Bellissimo. Unanimously carried.

**Respectfully submitted,**

*Michael R. Foran*

**Michael R. Foran  
District Secretary**

## **2023 MEETINGS & CONFERENCES**

FDSOA Health, Safety Forum & Apparatus Symposium	St. Pete Beach, FL	Sun. Jan 15 – Thurs. Jan 18
Fire-Rescue East	Daytona Beach, FL	Tues. Jan 17 – Fri. Jan. 20
F.D.I.C.	Indianapolis, IN	Mon. April. 24 – Sat. April. 29
Assoc. of Fire Dist.	Turning Stone, NY	Wed. May 18 – Sat. May 20
NYS Chiefs	Syracuse, NY	Wed. Jun 14 – Sat. June 17
N.F.P.A.	Las Vegas, NV	Sun. June 18 – Fri. June 23
FASNY	Niagara Falls, NY	Wed. Aug. 9 – Fri. Aug 12
I.A.F.C.	Kansas City, MO	Wed. Aug. 16 – Fri. Aug. 18
EMS World Expo	New Orleans, LA	Mon. Sept. 18 – Fri. Sept. 22
Firehouse Expo	Columbus, OH	Mon. Sept.25 – Fri. Sept. 29
VCOS Symposium in the Sun	Clearwater Beach	Thurs. Nov.9 – Sun. Nov. 12



The Seaford Board of Fire Commissioners approves the following preferred vendors for the procurement of services and firematic supplies based on consistent quality of service, uniformity and reliability of product and services:

Service contracts-

Heating, ventilation and air conditioning - All Weather Temperature Control, Inc.

Network support services – Adept Technology Consulting Inc.

Mechanized systems service and support - Hello Alert, Inc.

Inter district systems service and support – SCM Products, Inc.

Inter district training center – Massapequa Fire District

Inter district alarm & dispatch service – No. Massapequa Fire District

Network server & monitoring Avtec console -SJC Computing

Sole source providers-

Truck service – Gabrielli Truck Sales Ltd.

Ambulance service - Hendrickson Fire Rescue Equipment

Professional services –

Legal – Sapienza & Frank

Medical exams – Massapequa Internal Medicine

H2M architects + engineers

Insurance –

Hometown Insurance Agency of LI

McNeil & Co. Insurance & Risk Services

Investment Advisory Services-

Royal Alliance Associates Inc.

Legal Notices –

Seaford Herald Citizen

Newsday

Selected service & firematic supply vendors –

Printing and stationary and imprinted supplies – Viking

Uniforms – All American Awards & Uniforms Inc.

Cleaning and building maintenance supplies – Emerald Island Supply Co.

Firematic protective equipment – Hi-Tech Fire & Safety Inc.

Specialty insignia for equipment and personnel – Precision Art Ltd.

Awards, plaques – Bill Fox & Co.

Duct cleaning – Cunningham Duct Cleaning

Landscape services – Steve Sander Landscaping

Audio Video Systems – Blackdog

Vehicle fuel – Wex

Auto supplies – Neville Auto Supply, Inc.

Auto repairs – P&G Grippo, Inc.

Diesel fuel – Global Montello Group Corp.

Scott pack, hose, and firematic equipment services – So.Shore Fire&Safety Equipment Dist., Inc.

Electrical repairs & services – South Shore Electric

Physical training – Wantagh Racquet Sports Inc.

Alarm systems – Lowitt Alarm

Landline carrier – Verizon

Cellular service – Verizon Wireless

Internet, cable service – Cablevision Lightpath

Plumbing repairs & services – Dolan Plumbing

Ambulance vehicles – Specialty Hearse & Ambulance Sales Corp.

Copaigue Fire District – Vintage vehicle conversion/maintenance specialist/fabricator

L.I. Telecommunications & Electronic Svc. Inc.

Waterway – NFPA standards compliance and testing

SEAFORD FIRE DISTRICT  
THE ANNUAL ORGANIZATION MEETING RESOLUTIONS  
January 4, 2023

WHEREAS, Section 174, sub-paragraph 2, of the Town Law calls for the Board of Fire Commissioners of the Seaford Fire District to hold an annual organization meeting during the first fifteen days of January, and

WHEREAS, this Board of Fire Commissioners has previously set January 4, 2023 as the date for said meeting, and

WHEREAS, the Secretary of the Fire District has previously caused a notice of this meeting to be given in accordance with the requirements of the Public Officers Law, and a copy of the legal notice and affidavit of publication of same will be duly attached to the minutes of this meeting at the time that a copy of this resolution is attached to the said minutes, and

WHEREAS, certain business of the Fire District must be transacted at this meeting in order to organize operations for the 2023 calendar year;

IT IS HEREBY RESOLVED that the Fire District Secretary shall serve as temporary chairman of this meeting;

IT IS HEREBY FURTHER RESOLVED that Temporary Chairman will entertain nominations for the office of Chairman of the Board of Fire Commissioners;

IT IS HEREBY FURTHER RESOLVED that on motion of Commissioner Silvio Bellissimo, seconded by Commissioner Michael Bellissimo, and on unanimous vote of the said Board that Commissioner Peter Mangiolino be seated as the Chairman for 2023;

IT IS HEREBY FURTHER RESOLVED that on motion of Commissioner Silvio Bellissimo, seconded by Commissioner Michael Bellissimo, and on unanimous vote of the said Board that Commissioner George von Glahn be seated as the Vice Chairman for 2023;

IT IS HEREBY FURTHER RESOLVED that Chairman Peter Mangiolino will now be called upon to assist the newly elected commissioner in taking his constitutional oath of office for a five (5) year term commencing on January 1, 2023. Commissioner elect Robert Podesta having taken his oath now takes his seat on the Board;

IT IS HEREBY FURTHER RESOLVED that on motion of Chairman Peter Mangiolino, seconded by Commissioner Michael Bellissimo, and on unanimous vote of the said Board that Michael R. Foran be appointed as Secretary / Deputy Treasurer of the Board of Fire Commissioners for the 2023 calendar year, and that his annual salary be set at \$25,400.00 for the performance of his statutory duties;

IT IS HEREBY FURTHER RESOLVED that on motion of Commissioner Silvio Bellissimo, seconded by Commissioner Michael Bellissimo, and on unanimous vote of the said Board that

Michael Murphy be appointed as Treasurer of the Fire District for the 2023 calendar year, and that his annual salary be set at \$36,504.00 for the performance of his statutory duties;

IT IS HEREBY FURTHER RESOLVED that Chairman Peter Mangiolino be called upon to assist the newly appointed Secretary / Deputy Treasurer, and Treasurer in taking their respective constitutional oaths of office, and that being completed that each be authorized to commence upon their duties for the 2023 calendar year subject to the Treasurer obtaining and filing his surety bond with the Town Clerk and this Board and that he file with this Board a receipt from the Town Clerk showing that same has been filed;

IT IS HEREBY FURTHER RESOLVED that on motion of Commissioner George von Glahn, seconded by Commissioner Robert Podesta, and on unanimous vote of the said Board that the surety bond of the Treasurer be approved in the amount of \$2,000,000.00;

IT IS HEREBY FURTHER RESOLVED that on motion of Commissioner Peter Mangiolino, seconded by Commissioner Michael Bellissimo, and on unanimous vote of the said Board that the Secretary be directed to file the oaths of office of any newly elected commissioner and any newly appointed Secretary, and Treasurer and Deputy Treasurer with the Town Clerk, and that he obtain and file with this Board a receipt from the Town Clerk showing that same has been filed;

IT IS HEREBY FURTHER RESOLVED that on motion of Chairman Peter Mangiolino, seconded by Commissioner Silvio Bellissimo and on unanimous vote of the said Board that the monthly meetings of the Board of Fire Commissioners shall be held on the 4<sup>th</sup> Monday of each month, and the Secretary is directed to publish the appropriate legal notices / notify the media and post notice of same as required by the Public Officers Law, and that he/she obtain affidavits of publication for any such legal notices published and file same in the records of the Fire District;

IT IS HEREBY FURTHER RESOLVED that on motion of Commissioner George von Glahn, seconded by Chairman Peter Mangiolino, and on unanimous vote of the said Board that the Secretary be the District Custodian of Records or Records Access Officer as that term is defined under the Freedom of Information Law (FOIL) and that he further be the Records Retention Officer and maintain the records of the Fire District in accordance with Records Retention Schedule LGS-1 as promulgated by S.A.R.A.;

IT IS HEREBY FURTHER RESOLVED that on motion of Commissioner George von Glahn, seconded by Commissioner Silvio Bellissimo, and on unanimous vote of the said Board that the Board reaffirm its prior adoption of Records Retention Schedule LGS-1 as promulgated by S.A.R.A. as the basis upon which the District will retain and preserve the records of the District;

IT IS HEREBY FURTHER RESOLVED that on motion of Chairman Peter Mangiolino, seconded by Commissioner Michael Bellissimo, and on unanimous vote of the said Board that the law firm of Sapienza and Frank, 400 Broadhollow Road, Suite 2, Farmingdale, New York 11735, is retained to continue as Counsel, at the annual rate of \$33,108.00.

IT IS HEREBY FURTHER RESOLVED that on motion of Commissioner George von Glahn, seconded by Commissioner Silvio Bellissimo, and on unanimous vote of the said Board that the Treasurer to directed to submit the annual financial report for the 2022 calendar year by March

31, 2023 and that said report be filed with this Board, the Town clerk and the Office of the State Comptroller in accordance with law, and that the Treasurer submit to this Board during the 2023 calendar year a monthly report at each monthly Board meeting detailing the finances of the fire district and that she be present thereat to answer any questions relative to the financial condition of the District;

IT IS HEREBY FURTHER RESOLVED that on motion of Chairman Peter Mangiolino seconded by Commissioner Silvio Bellissimo, and on unanimous vote of the said Board that the Seaford Herald / Citizen and / or Newsday be the official newspaper(s) of the District (a newspaper or newspapers having a general circulation throughout the District);

IT IS HEREBY FURTHER RESOLVED that on motion of Commissioner George von Glahn, seconded by Commissioner Silvio Bellissimo, and on unanimous vote of the said Board that JP Morgan Chase Bank, 1090 Hicksville Road, North Massapequa, NY be designated the official bank or trust companies within the state where the District will deposit its funds during the year;

IT IS HEREBY FURTHER RESOLVED that on motion of Commissioner George von Glahn, seconded by Commissioner Silvio Bellissimo, and on unanimous vote of the said Board that the Board reaffirms its investment policy for use in the upcoming year, and in addition, the Board reaffirms its collateral agreements with the bank(s) it is continuing to do business with and directs the Treasurer to obtain new agreements from new depositories named;

IT IS HEREBY FURTHER RESOLVED that on motion of Commissioner George von Glahn, seconded by Commissioner Silvio Bellissimo, and on unanimous vote of the said Board that the Board reaffirms the resolutions that established the District's General Fund, Capital Reserve Fund, Reserve Apparatus Fund, Employee Accrued Benefits Reserve Fund;

IT IS HEREBY FURTHER RESOLVED that on motion of Commissioner George von Glahn, seconded by Commissioner Silvio Bellissimo, and on unanimous vote of the said Board that the policy for signing checks of the Fire District shall be as follows: the Chairman, a Commissioner, the Treasurer;

IT IS HEREBY FURTHER RESOLVED that on motion of Commissioner George von Glahn, seconded by Commissioner Silvio Bellissimo, and on unanimous vote of the said Board that the Chairman or Vice Chairman, in his or her absence, will sign all official and governmental entity notifications (i.e. Civil Service Personnel & Payroll, etc., commencing January 2023);

IT IS HEREBY FURTHER RESOLVED that on motion of Commissioner George von Glahn, seconded by Commissioner Silvio Bellissimo, and on unanimous vote of the said Board that membership in the following associations and the payment of any and all dues required for such membership be continued:

1. The Association of Fire Districts of the State of New York
2. The Nassau County Fire District Officers Association
3. ISFSI
4. NFPA

5. International & NYS Chiefs Associations
6. FDSOA
7. 6<sup>th</sup> Battalion
8. FASNY
9. Nassau County Firefighters Museum & Education Center

IT IS HEREBY FURTHER RESOLVED that on motion of Commissioner George von Glahn, seconded by Commissioner Silvio Bellissimo, and on unanimous vote of the said Board that attendance by Board members, district officers and employees, chiefs and volunteer firefighters at District expense subject to the District travel and convention policy is approved for the following conventions, seminars, training meetings, etc.:

FDSOA Health, Safety Forum & Apparatus Symposium	St. Pete Beach, FL	Sun. Jan 15 – Thurs. Jan 18
Fire-Rescue East	Daytona Beach, FL	Tues. Jan 17 – Fri. Jan. 20
F.D.I.C.	Indianapolis, IN	Mon. April. 24 – Sat. April. 29
Assoc. of Fire Dist.	Turning Stone, NY	Wed. May 18 – Sat. May 20
NYS Chiefs	Syracuse, NY	Wed. Jun 14 – Sat. June 17
N.F.P.A.	Las Vegas, NV	Sun. June 18 – Fri. June 23
FASNY	Niagara Falls, NY	Wed. Aug. 9 – Fri. Aug 12
I.A.F.C.	Kansas City, MO	Wed. Aug. 16 – Fri. Aug. 18
EMS World Expo	New Orleans, LA	Mon. Sept. 18 – Fri. Sept. 22
Firehouse Expo	Columbus, OH	Mon. Sept.25 – Fri. Sept. 29
VCOS Symposium in the Sun	Clearwater Beach	Thurs. Nov.9 – Sun. Nov. 12

No assistant chief or volunteer firefighter will be approved for attendance at such conventions, conferences, training seminars, etc., unless his or her attendance is specifically requested by the Chief of Department and approved by the Board, and no Secretary, Treasurer, Deputy Treasurer or Employee of the District may attend such conventions, conferences, training seminars, etc., unless his or her attendance is specifically approved by the Board. In accordance with recent statutory amendments, volunteer firefighters below the rank of assistant chief will not be approved to attend a training program or seminar outside of New York State unless in-state training opportunities are properly evaluated (the Chief to complete the report to the Office of Fire Prevention and Control [OFPC]), and all district funded travel will be based upon the most cost effective and reasonable method as determined by the Board;

IT IS HEREBY FURTHER RESOLVED that on motion of Commissioner George von Glahn, seconded by Commissioner Silvio Bellissimo, and on unanimous vote of the said Board that the District travel policy is reaffirmed and the mileage rate is set at (65.5 cents) per mile as per applicable I.R.S. regulation or notice (IR-2022-234, December 29, 2022) for 2023 and said standard rate will be subject to adjustment during the calendar year if subsequently amended by the I.R.S.;

IT IS HEREBY FURTHER RESOLVED that on motion of Commissioner Chairman Peter Mangiolino, seconded by Commissioner Robert Podesta, and on unanimous vote of the said Board that the operating committees for the year for the Board are as follows:

<b>Chairman Peter Mangiolino</b>		<b>Vice Chair. George von Glahn</b>
<b>Committee</b>	<b>Chairman</b>	<b>Vice Chairman</b>
<b>Local Government Community Relations</b>	<b>All Commissioners. Chairman George von Glahn</b>	
<b>Grants</b>	<b>George von Glahn</b>	<b>Silvio Bellissimo</b>
<b>Legal</b>	<b>George von Glahn, Joe Frank</b>	<b>Silvio Bellissimo</b>
<b>Uniforms - PPE</b>	<b>Michael Bellissimo</b>	<b>Peter Mangiolino</b>
<b>Insurance</b>	<b>Silvio Bellissimo</b>	<b>George von Glahn</b>
<b>Medicals, Medical Director</b>	<b>Peter Mangiolino</b>	<b>George von Glahn</b>
<b>Physical Fitness</b>	<b>George von Glahn</b>	<b>Silvio Bellissimo</b>
<b>Communications, Radios, IT</b>	<b>Robert Podesta</b>	<b>George von Glahn</b>
<b>Vehicle Maintenance / Portable Equipment</b>	<b>Robert Podesta</b>	<b>Peter Mangiolino</b>
<b>Building Security</b>	<b>Michael Bellissimo</b>	<b>Silvio Bellissimo</b>
<b>Building Maintenance</b>	<b>George von Glahn</b>	<b>Peter Mangiolino</b>
<b>EMS</b>	<b>Peter Mangiolino</b>	<b>Michael Bellissimo</b>
<b>Fire Alarms</b>	<b>Michael Bellissimo</b>	<b>George von Glahn</b>
<b>Travel</b>	<b>Silvio Bellissimo</b>	<b>Michael Bellissimo</b>
<b>Inspection/Installation</b>	<b>Silvio Bellissimo</b>	<b>Peter Mangiolino</b>
<b>Cell Phones</b>	<b>Silvio Bellissimo</b>	<b>Peter Mangiolino</b>
<b>Public Relations / Member Recruitment &amp; Retention</b>	<b>George von Glahn</b>	<b>Peter Mangiolino</b>
<b>District Employees</b>	<b>Peter Mangiolino</b>	<b>Robert Podesta</b>
<b>Financial Statements</b>	<b>Michael Bellissimo</b>	<b>Peter Mangiolino</b>
<b>By Laws</b>	<b>Michael Bellissimo</b>	<b>Peter Mangiolino</b>
<b>3 Towns Training Center</b>	<b>Silvio Bellissimo</b>	<b>Michael Bellissimo</b>
<b>LOSAP</b>	<b>George von Glahn</b>	<b>Silvio Bellissimo</b>
<b>Financial Audit</b>	<b>Michael Murphy</b>	<b>Michael Bellissimo</b>
<b>Drill Team</b>	<b>Michael Bellissimo</b>	<b>Silvio Bellissimo</b>

IT IS HEREBY FURTHER RESOLVED that on motion of Commissioner George von Glahn, seconded by Commissioner Silvio Bellissimo, and on unanimous vote of the said Board that the Board reaffirms the District purchasing procedure/procurement procedure adopted pursuant to statute;

IT IS HEREBY FURTHER RESOLVED that on motion of Commissioner Silvio Bellissimo, seconded by Commissioner Robert Podesta, and on unanimous vote of the said Board that the Board approved the services of the following consultants / contractors based upon contracts on file or to be obtained for 2023:

Heating, ventilation and air conditioning - All Weather Temperature Control, Inc.  
Network support services – Adept Technology Consulting Inc.  
Mechanized systems service and support - Hello Alert, Inc.  
Inter district systems service and support – SCM Products, Inc.  
Inter district training center – Massapequa Fire District  
Inter district alarm & dispatch service – No. Massapequa Fire District  
Network server & monitoring Avtec console -SJC Computing  
District IT Provider – Adept Technology of Hauppauge, NY  
Truck service – Gabrielli Truck Sales Ltd.  
Ambulance service - Hendrickson Fire Rescue Equipment  
District insurance agent or broker: Hometown Insurance Agency of LI, McNeil & Co. Insurance and Risk Services  
District, architect: H2M Architects + Engineers  
District engineer: H2M Architects + Engineers  
District physician/medical authority: Massapequa Internal Medicine / Dr. Fahim Ahmed  
Investment Advisor Services: Royal Alliance Associates, Inc.  
Printing and stationary and imprinted supplies – Viking  
Uniforms – All American Awards & Uniforms Inc.  
Cleaning and building maintenance supplies – Emerald Island Supply Co.  
Firematic protective equipment – Hi-Tech Fire & Safety Inc.  
Specialty insignia for equipment and personnel – Precision Art Ltd.  
Awards, plaques – Bill Fox & Co.  
Duct cleaning – Cunningham Duct Cleaning  
Landscape services – Steve Sander Landscaping  
Audio Video Systems – Blackdog  
Vehicle fuel – Wex  
Auto supplies – Neville Auto Supply, Inc.  
Auto repairs – P&G Grippo, Inc.  
Diesel fuel – Global Montello Group Corp.  
Scott pack, hose, and firematic equipment services – So.Shore Fire&Safety Equipment Dist., Inc.  
Electrical repairs & services – South Shore Electric  
Physical training – Wantagh Racquet Sports Inc.  
Alarm systems – Lowitt Alarm  
Landline carrier – Verizon  
Cellular service – Verizon Wireless  
Internet, cable service – Cablevision Lightpath  
Plumbing repairs & services – Dolan Plumbing



Ambulance vehicles – Specialty Hearse & Ambulance Sales Corp.  
Copaigue Fire District – Vintage vehicle conversion/maintenance specialist/fabricator  
L.I. Telecommunications & Electronic Svc. Inc.  
Waterway – NFPA standards compliance and testing  
Nassau County Boces;

IT IS HEREBY FURTHER RESOLVED that on motion of Commissioner George von Glahn, seconded by Commissioner Silvio Bellissimo, and on unanimous vote of the said Board that the Board approved the services of the following accounting firm to conduct the audit of district finances in 2023 for the 2022 calendar year based upon the auditing practices for fire districts set up by the Office of the State Comptroller in accordance with statutory requirements and based upon a contract entered into for such services in 2022, with the option to renew for the subsequent four fiscal years ending 2023 – 2024 – 2025 & 2026], same being selected based upon a request for proposals process:

District accountant / accounting firm: RS Abrams & Company, LLP [RSA] of 3033 Express Drive North, Suite 100, Islandia, NY 11749.

In the event that no contract was entered into the district shall conduct a request for proposals (“RFP”) for such accounting services based upon the format approved by the Office of the State Comptroller in accordance with current law;

IT IS HEREBY FURTHER RESOLVED that on motion of Chairman Peter Mangiolino, seconded by Commissioner Robert Podesta and on unanimous vote of the said Board that the salaries for District employees shall remain at current approved levels and that the Board shall review employee performance reviews prepared by staff as wells as current contractual obligations and future negotiation before making any changes to the salary structure of the District.

IT IS HEREBY FURTHER RESOLVED that on motion of Chairman Peter Mangiolino, seconded by Commissioner Robert Podesta and on unanimous vote of the said Board the list of eligible Per Diem employees for 2023 at a rate of \$20.00 per hour with a minimum four (4) hour call in.

- William Nickdow
- Jeff Fannon
- Tyler Gerhard
- Eric Tyznar
- Pietro Bizzarro
- Robert O’Keefe
- Phil Nicola
- Brian Winter
- Jack Findiesen

IT IS HEREBY FURTHER RESOLVED that on motion of Chairman Peter Mangiolino, seconded by Commissioner Silvio Bellissimo, and on unanimous vote of the said Board that the Board reaffirms a Commissioner shall be designated as the contact / liaison with the NYS Deferred Compensation Plan; Commissioner Michael Bellissimo;

IT IS HEREBY FURTHER RESOLVED that on motion of Chairman Peter Mangiolino, seconded by Commissioner Silvio Bellissimo, and on unanimous vote of the said Board that the Board reaffirms benefits / pension for eligible employees through NYSLRS & NYSHP;

IT IS HEREBY FURTHER RESOLVED that on motion of Chairman Peter Mangiolino, seconded by Commissioner Silvio Bellissimo, and on unanimous vote of the said Board that the Board reaffirms a District / Exempts lease contract is in place. (Expiration 12/31/2026);

IT IS HEREBY FURTHER RESOLVED that on motion of Chairman Peter Mangiolino, seconded by Commissioner Silvio Bellissimo, and on unanimous vote of the said Board that the Board reaffirms it will maintain its registration domain name @seafordfire.com and @seafordfd.org.

IT IS HEREBY FURTHER RESOLVED that on motion of Chairman Peter Mangiolino, seconded by Commissioner Silvio Bellissimo, and on unanimous vote of the said Board that the Board reaffirms the Employee Handbook [adopted by Board resolution June 23, 2014];

IT IS HEREBY FURTHER RESOLVED that on motion of Chairman Peter Mangiolino, seconded by Commissioner Silvio Bellissimo, and on unanimous vote of the said Board that the Board reaffirms it shall pursue monetary grant assistance vial local, regional and national legislative resources;

IT IS HEREBY FURTHER RESOLVED that on motion of Chairman Peter Mangiolino, seconded by Commissioner Silvio Bellissimo, and on unanimous vote of the said Board that the Board reaffirms arson background check of Department applicants through the Nassau County Sheriffs;

IT IS HEREBY FURTHER RESOLVED that on motion of Chairman Peter Mangiolino, seconded by Commissioner Silvio Bellissimo, and on unanimous vote of the said Board that the Board reaffirms the Rules & Regulations & Bylaws (revised 2022) for the operation of the Fire Department;

IT IS HEREBY FURTHER RESOLVED that on motion of Chairman Peter Mangiolino, seconded by Commissioner Silvio Bellissimo, and on unanimous vote of the said Board that the Board reaffirms a lock-out / tag-out – a safeguard procedure notifying others of this activity;

IT IS HEREBY FURTHER RESOLVED that on motion of Chairman Peter Mangiolino, seconded by Commissioner Silvio Bellissimo, and on unanimous vote of the said Board that the Board reaffirms the following policies and directives:

Policy Name	No. Pages	Date Approved
Accounting Policy	9	07/25/22
Alcohol Guidelines & Drug Free Workplace	7	08/22/22
Alerting Procedures for Dispatching	4	11/28/22
Annual Firefighters' Inspection Dinner	5	04/25/22
Applicant Permission to Perform Background Check	2	2009
Capital Asset Inventory	2	08/22/22

Cash Management	3	10/24/22
Cellular Telephone Use	4	03/28/22
Code of Ethics	9	08/22/22
Controlled Substances (Narcotic) Protocol	33	06/22/22
Credit Card	3	03/28/22
Driver's License Requirements for Members	2	04/25/22
Drug Testing	3	03/28/22
F.O.I.L. Request	17	04/25/22
Fund Balance	4	08/22/22
Internet Communication	6	08/22/22
Investment Management	7	10/24/22
Line of Duty Injury	2	03/28/22
Long Term Parking	2	04/25/22
Marijuana In The Workplace	3	02/28/22
Medical & Military Leave	6	09/27/22
New Membership	1	2009
Notice of Privacy Practices	10	10/24/22
Off Duty and On Duty Conduct that is Injurious to Operations	3	01/24/22
Paramedic Reimbursement Program	8	03/28/22
Physical Examination Policy	7	09/27/22
Procurement & Purchasing Policy & Procedures	7	01/24/22
Records Retention & Disposition Schedule		2009
Rules & Regulations for Elections	7	12/27/21
Salary & Benefit Rules for Employees	7	09/27/22
Sexual Harassment	13	09/28/21
Social Media Policy	4	11/22/21
Suspension Orders Issued By Chiefs	6	07/25/22
Travel Policy	9	10/24/22
Use of Alcohol	3	02/28/22
Use of Dunlap Hall	4	11/28/22
Vehicle Use	6	09/27/22

The foregoing resolutions were duly put to a vote and on roll call the vote was as follows:

Chairman Peter Mangiolino )  
Commissioner George von Glahn )  
Commissioner Silvio Bellissimo ) AYES  
Commissioner Michael Bellissimo )  
Commissioner Robert Podesta )

The aforesaid organizational resolutions were thereupon declared duly adopted.

Dated: Seaford, New York  
January 4, 2023

*Michael R. Foran*

Attest:

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MICHAEL R. FORAN  
Fire District Secretary