

## **AGENDA FOR THE BOARD OF FIRE COMMISSIONERS MEETING SEAFORD FIRE DISTRICT: Tuesday, September 27, 2022**

### Communications:

- Chiefs report for August 2022.
- Operations Report for September 2022.
- Treasurer Report for September 2022.
- Nassau County Board of Elections – Payment for Use of Facility.
- Richner Communications – Legal Notices: 1) September Meeting Change Notice; 2) Permissive referendum for HVAC renovation.
- Seaford Volunteer Exempt Firemen’s Benevolent Association – Lease Payment of Exempt Property.

### Secretary:

- Approval of Board Meeting minutes of the August 22, 2022 BOFC meeting and the September 12, 2022 BOFC / Chiefs meeting.
- District Budget Hearing on Tuesday, October 18, 2022 at 7:30 P.M.
- Policy Update
  - Controlled Substances Protocol Policy approved / pending finalization.
  - Applicant Permission to Perform Background Check Policy / Form needs clarification / review.
  - Alcohol Guidelines & Drug Free Workplace Policy approved August 22<sup>nd</sup> and in the policy book.
  - Capital Asset Inventory Policy approved August 22<sup>nd</sup> and in the policy book.
  - Code of Ethics Policy approved August 22<sup>nd</sup>, distributed to membership and in the policy book.
  - Fund Balance Policy approved August 22<sup>nd</sup> and in the policy book.
  - Internet Communication Policy approved August 22<sup>nd</sup> and in the policy book.
  - Medical & Military Policy pending approval.
  - Physical Examination Policy pending approval.
  - Salary and Benefit Rules for Employees pending approval.
  - Travel Policy pending Counsel input.
  - Vehicle Use Policy pending approval.

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Operations Report given by Paul Lochner (attached)

Legal Report (Joe Frank)

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Treasurer's Report

- General Fund Warrant \_\_\_\_\_
- Capital Fund \_\_\_\_\_
- Audit Update:
- Resolutions:

Old Business:

- Request for Secretary Michael Foran to become a Notary.

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Reports by Commissioner:

Chairman Peter Mangiolino:

- Uniforms / PPE
- Medicals, Medical Director
- EMS
- District Employees

Vice Chairman George von Glahn Jr.

- Grants
- Legal
- Physical Fitness
- Building Maintenance
  - 9/11 Memorial repair update.
- Public Relations / Member Retention
- LOSAP
- Other
  - Wells Fargo update.
  - Radio reception update.

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### Commissioner Silvio Bellissimo

- Insurance
- Travel
  - Firehouse Expo, Columbus, OH on September 27<sup>th</sup> – October 1<sup>st</sup>.
    - Chief deHaan and Commissioner Silvio Bellissimo (approved 06/22/22) to attend in addition to Commissioner Peter Mangiolino (approved 5/23/22).
  - EMS World Expo, Orlando, FL on October 10<sup>th</sup> – October 14<sup>th</sup>.
    - Commissioner Silvio Bellissimo to attend. (Approved 07/25/22)
  - VCOS Symposium in the Sun, Clearwater Beach, FL on November 10<sup>th</sup> – November 13<sup>th</sup>.
    - No interest at this time.
- Inspection / Installation
- Cell Phones
- 3 Towns Training Center

### Commissioner Michael Bellissimo

- Communications, Radio, IT
- Building Security
- Fire Alarms
- Financial Statements / Audit
- Bylaws / Policies
- Drill Team

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Commissioner Robert Podesta:

- Vehicle Maintenance / Portable Equipment

New Business:

- Motion to rescind absentee ballots for annual fire district election.
- Dismissed member PFM Joseph McLaughlin pager return.
- Policy approval
  - Medical & Military Leave
  - Physical Examination Policy
  - Salary and Benefit Rules for Employees
  - Travel Policy (pending Counsel approval)
  - Vehicle Use Policy

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Review of Chiefs Report dated August 2022.

- Equipment Requests – none pending.

**Action Item Status Update**

Action Item	Date	Status	Comments
Firefighters Medical Leave	01/03/22	Open	Chief's Office to provide monthly letter from members' doctor regarding medical leave. Provide signed sick / medical leave letter from members currently on sick / medical leave.
Engine 682 Wetdown	09/12/22	Open	Wetdown of Engine 682
Driver / MPO Training	09/12/22	Open	Have candidates trained on both Engine and Truck and approved by external driver training company.

**BOFC October 2022 Schedule**

- Engine 682 wetdown, Sunday, October 2<sup>nd</sup> @ 11:00 A.M.
- BOFC / Chiefs, Monday, October 3<sup>rd</sup> @ 9:00 P.M.
- District Budget Hearing, Tuesday, October 18<sup>th</sup> @ 7:30 P.M.
- BOFC Monday, October 24<sup>th</sup> @ 8:00 P.M.