

REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS SEAFORD FIRE DISTRICT: July 25, 2022

Present: Chairman Robert Powell
Vice Chairman Peter Mangiolino
Fire Commissioner George von Glahn
Fire Commissioner Silvio Bellissimo
Fire Commissioner Michael Bellissimo
District Manager Paul Lochner
District Treasurer Michael Murphy
District Secretary Michael R. Foran
Joseph Frank, Esq.

Chairman Robert Powell called the Regular meeting to order at 20:02.

Communications Received

- Chiefs report for June 2022. (Attached to July 11th Interim BOFC / Chiefs minutes.)
- Operations Report for July 2022.
- Treasurer Report for July 2022.
- Richner Communications – Legal Notice / Permissive Referendum / SCBA.
- F.O.I.L. Request: Peter Ronan – 2021 to 2022 winter heating bills.
- Fire Districts of New York Mutual Insurance Co., Inc. - Firefighter Peter Zabowski injury.
- McNeil & Co. – Firefighter Peter Zabowski injury.
- Letter - Chief of Department Thomas deHaan – 2022 Seaford Inmates Drill Team Roster
- Letter – Chief of Department Thomas deHaan – PFF Jonathan Nicola
- Nassau County Board of Elections – Payment for Use of Facility
- RS Abrams & Co, LLP – Sealed Technical / Cost Proposal for Seaford Fire District for Professional Auditing Services.
- Sheehan Accountants & Advisors - Sealed Technical / Cost Proposal for Seaford Fire District for Professional Auditing Services.
- Change in Status: Edward Hahnefeld – Removed from suspension.
- Seaford Hook, Ladder & Engine Company No. 1, Inc.: Anthony Sand accepted into the rolls of the Company.

Secretary Report

- Motion by Commissioner Silvio Bellissimo, second by Commissioner Peter Mangiolino to accept the minutes of the June 22, 2022 BOFC meeting and the July 11, 2022 BOFC / Chiefs meetings. Unanimously carried.
- District budget workshop to be held on Monday, August 22, 2022 at 6:30 P.M., preceding the monthly BOFC meeting.
- Primary election on August 23rd. Phil Nicola and Jeff Fannon scheduled attendants for Election duty.
- Article X, Section D of the bylaws modified as per the May 23, 2022 BOFC meeting. Modification to the Honorary Membership Application completed. New application form forwarded to the Chiefs Office.

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- Policy Update
 - Controlled Substances Protocol Policy pending finalization.
 - Physical Examination Policy - Working with Commissioner Mangiolino.
 - Salary and Benefit Rules for Employee Policy – Working with Commissioner Mangiolino.
 - Applicant Permission to Perform Background Check Policy / Form needs clarification / review.
 - Accounting Policy – See new business.
 - Suspension Orders Issued by Chiefs – See new business.

Operations Report (Provided by District Manager Paul Lochner)

- District Manager Paul Lochner to ascertain further information regarding service contract for Stryker vs. cost for yearly repairs and maintenance.

Legal Report (Provided by Joseph Frank, Esq.)

- NYS Comptroller set tax cap at 2%.
- NYS Governor Hochul extended special rules for the conduct of remote meeting during the COVID-19 disaster emergency until August 13, 2022.
- Wantagh Fire District holding Information Webinar on July 27, 2022 in regard to the EMS Cost Recovery Ambulance Billing. Commissioner Peter Mangiolino to attend.

Treasurer Report

- General Fund Warrant: \$133,139.87
- Apparatus Warrant: \$7,750.00
- Building Warrant: \$0.00
- Motions
 - At the request of the Treasurer motion by Commissioner George von Glahn, second by Commissioner Silvio Bellissimo to increase Repairs to Apparatus \$29,000.00, increase Gas & Oil \$4,000.00, and increase Firematic equipment \$5,160.00 with net funds received in 2022 from the sale of 1998 Pierce Lance 1500/750 Pumper. Unanimously carried.
 - At the request of the Treasurer motion by Commissioner Peter Mangiolino, second by Commissioner Silvio Bellissimo to close permissive referendum for 2022 Rosenbauer Engine 682 pumper, approved 2/24/21, published 3/4/21 with authorization to expend up to \$650,000.00; \$649,399.00 was actually expended and no further expenditures are to be made against this permissive referendum. Unanimously carried.
 - Motion by Commissioner Peter Mangiolino, second by Commissioner Michael Bellissimo to accept Treasurer Report. Unanimously carried.

Old Business

- Secretary Michael Foran advises he has not researched into becoming a Notary and will do so as soon as possible.

REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS

SEAFORD FIRE DISTRICT: July 25, 2022

Commissioner Reports

- **Chairman Robert Powell**
 - Vehicle Maintenance / Portable Equipment
 - See Operation Report
 - Commended all involved in placing the new Engine 682 in service. District to work with Chiefs Office in regard to a formal dedication for the apparatus.
- **Vice Chairman Peter Mangiolino**
 - Uniforms / PPE
 - Continued sporadic receipt of uniforms and gear due to supply chain issues. Looking into alternative vendors.
 - Medicals / Medical Director
 - Working with District Secretary regarding revised policy. Discussion ensued. Will present to BOFC and Department as it progresses.
 - Making arrangement to have flu shots available to members.
 - EMS
 - Questionnaire requesting residence needs (i.e. disabilities, special conditions, etc.) will be sent with fund drive mailing in January 2023. Ascertaining pricing.
 - District Employees
 - No report.
- **Commissioner George von Glahn, Jr.**
 - Grants
 - No report.
 - Legal
 - No report.
 - Physical Fitness
 - No report.
 - Building Maintenance
 - 9/11 Memorial needs replacement pump. DM Paul Lochner looking for a pond pump.
 - Public Relations / Member Retention
 - No report.
 - LOSAP
 - No report.
- **Commissioner Silvio Bellissimo**
 - Insurance
 - No report.
 - Travel
 - FASNY – August 10th – August 13th, Westchester, NY
 - No interest.
 - I.A.F.C – August 24th – August 26th, San Antonio, TX
 - See New Business
 - Firehouse Expo, September 27th – October 1st, Columbus, OH
 - Commissioner Peter Mangiolino, Commissioner Silvio Bellissimo and Chief Thomas deHaan to attend.
 - EMS World Expo, Orlando, FL on October 10th – October 14th.

**REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS
SEAFORD FIRE DISTRICT: July 25, 2022**

- See New Business
 - VCOS Symposium in the Sun, Clearwater Beach, FL on November 10th – November 13th.
 - No interest at this time.
 - Inspection / Installation
 - April 2023
 - Cell Phones
 - No report.
 - 3 Towns Training Center
 - No report.
- **Commissioner Michael Bellissimo**
 - Communications, Radio, IT
 - No report.
 - Building Security
 - No report.
 - Fire Alarms
 - No report.
 - Financial Statements / Audit
 - See Treasurer's Report.
 - Bylaws / Policies
 - See new business.
 - Drill Team
 - Discussed current status of motorized team.

New Business

- F.O.I.L. Request: Peter Ronan – Winter heating bills for October 2021 thru March 2022. Motion by Commissioner Peter Mangiolino, second by Commissioner Silvio Bellissimo to process the FOIL request as received.
- Motion by Commissioner Silvio Bellissimo, second by Commissioner Michael Bellissimo for Commissioner Peter Mangiolino to attend I.A.F.C., San Antonio, TX on August 24th – August 26th. Unanimously carried.
- Motion by Commissioner Peter Mangiolino, second by Commissioner Michael Bellissimo for Commissioner Silvio Bellissimo to attend EMS World Expo, Orlando, FL on October 10th – October 14th. Unanimously carried.
- Secretary Michael Foran presented the following policies;
 - Accounting Policy (with changes provided by Counsel)
 - Suspension Orders Issued By ChiefsPolicy reviewed by Board of Fire Commissioners. Motion by Commissioner Pete Mangiolino, second by Commissioner Silvio Bellissimo to adopt the policy as modified / presented. Unanimously carried.

Chiefs' Report (June 2022)

- Open equipment requests.

**REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS
SEAFORD FIRE DISTRICT: July 25, 2022**


- Equipment Request Form from Lt. Salvatore Ancona for various EMS equipment as per the June 2022 Chiefs' Report. Although this equipment was requested for the 2023 budget, due to need, motion by Chairman Powell, second by Commissioner Peter Mangiolino to purchase EMS equipment at a cost of approximately \$4,392.00. Unanimously carried.
- BOFC reviewed open items on Chiefs' Report.
 - Firefighters Medical Leave – Members currently on sick / medical leave must sign and return Department sick / medical leave letter. Secretary Michael Foran to notify Chiefs Office. Chiefs Office to note the date of last letter received from a member's medical doctor on monthly Chief's report.
 - Chiefs Office to submit new COVID-19 policy reducing length of absentee period from ten (10) days to five (5) days.
- New item(s)
 - Chief's Office start working with the District on plans for a formal dedication ceremony for Engine 682.

Executive Session

- On a motion by Commissioner Peter Mangiolino, second by Commissioner Silvio Bellissimo and unanimously carried the Board of Fire Commissioners of the Seaford Fire District entered into Executive Session at 21:30 hours to discuss disciplinary matters of a volunteer firefighter. District Manager Paul Lochner and Treasurer Michael Murphy left the meeting.
- On a motion by Commissioner Silvio Bellissimo, second by Commissioner Michael Bellissimo and unanimously carried the Board of Fire Commissioners of the Seaford Fire District adjourned from Executive Session at 21:39 hours and entered back into regular session.

With no further business to discuss, a motion was made by Commissioner Michael Bellissimo, second by Commissioner Peter Mangiolino to close the meeting at 21:40 hours, July 25 2022. Unanimously carried.

Respectfully submitted,



Michael R. Foran
Secretary
Seaford Fire District