

REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS SEAFORD FIRE DISTRICT: May 23, 2022

Present: Chairman Robert Powell
Vice Chairman Peter Mangiolino
Fire Commissioner Silvio Bellissimo
Fire Commissioner George von Glahn
District Manager Paul Lochner
District Treasurer Michael Murphy
District Secretary Michael R. Foran
Joseph Frank, Esq.

Chairman Robert Powell called the Regular meeting to order at 20:00.

Communications Received

- Chiefs report for April 2022. (Attached to May 2nd Interim BOFC / Chiefs minutes.)
- Operations Report for May 2022
- Treasurer Report for May 2022
- T.J. Russo Consultants: F.O.I.L. request – 2700 Bryant Drive, Seaford, NY 11783.
- LexisNexis: F.O.I.L. request – 2534 Adams Court, Seaford, NY 11783
- Request for Honorary Membership: Paul Romano.
- Nassau County Firefighters Museum & Education Center: Golf Classic Fundraiser.
- Hometown Firefighters Services: LOSAP Actuarial Valuation Report / Participant Statements.
- Michael J. Murphy, District Treasurer to Michael J. Capobianco, Acting Deputy Comptroller: Seaford Fire District audited financial statements.
- Michael J. Murphy, District Treasurer, to R.S. Abrams & Co. LLP: Audit of Seaford Fire District financial statements.
- Seaford Volunteer Exempt Firemen's Benevolent Association: Request for Lease Payment.

Secretary Report

- Motion by Commissioner Peter Mangiolino, second by Commissioner George von Glahn to accept the minutes of the April 25, 2022 BOFC meeting and the May 2, 2022 BOFC / Chiefs meetings. Unanimously carried.
- Secretary Michael Foran advised that with the assistance of District Manager Paul Lochner Regular and Interim meeting minutes and agendas continue to be posted on the Department website.
- NYS Primary election to be held on June 28, 2022 and August 23, 2022. Phil Nicola set to handle 0500 to 1300 hour shift. Jeff Fannon to handle 1300 hours to closing. In the event of an absence, an alternate will be chosen. Motion by Chairman Robert Powell, second by Commissioner von Glahn for payment of \$100.00 per member for standby duty per event. Unanimously carried.
- District budget workshop to be held on August 22, 2022 and September 26, 2022 at 6:30 P.M.
- LOSAP participant statements mailed to active and inactive membership.
- Annual Firefighter's Inspection Dinner, Driver License Requirements For Members, Freedom of Information Law (FOIL), Long Term Parking and Use of Dunlap Hall policies updated in the policy book as approved at the March 28th BOFC meeting.

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Operations Report (Provided by District Manager Paul Lochner)

- See New Business.

Legal Report (Provided by Joseph Frank, Esq.)

- Working with attorney for seller of property at 3844 Waverly Ave., regarding plot sub division. Using Expeditor to work with the Nassau County Planning Commission.

Treasurer Report

- General Fund Warrant: \$557,623.62
- Apparatus Warrant: \$376,009.00
- Building Warrant: \$0.00
- Motions
 - Motion by Commissioner George von Glahn, second by Commissioner Silvio Bellissimo to accept Treasurer Report. Unanimously carried.

Old Business

- Secretary Michael Foran advises he has not researched into becoming a Notary and will do so as soon as possible.
- District Secretary Michael Foran presented letter to be provided to the Chiefs' office which details the terms while a member is on medical leave. The Chiefs are to provide this letter to the member upon notification that a member will be placed on medical leave. On a motion by Commissioner Silvio Bellissimo, second by Chairman Robert Powell Article VII, Section 11 of the bylaws to be changed from "~~Members on leave of absence will not be permitted on or to use Fire District property during the leave of absence.~~" to, "Members on sick leave cannot respond to alarms and are not permitted to use Fire District vehicles or property. While on sick leave members can attend Department meetings / social functions in a guest capacity only. Members on sick leave are not to be assigned nor accept any duties during the event and no credit / LOSAP will be given to a member on sick leave." Unanimously carried.

Commissioner Reports

- **Chairman Robert Powell**
 - Vehicle Maintenance / Portable Equipment
 - New Engine 682 will be in District this week. Outlined actions for placing the Engine in service. Requests bell removed from old Engine 682 be mounted on a base along with a plate dedicating the bell to the members of the Seaford Fire Department.
 - 2023 Chevy Tahoe to be ordered in gray, as per Operation report.
 - Paperwork of Paramedic Training Course Reimbursement Program for Lt. Peter Lochner in progress.
- **Vice Chairman Peter Mangiolino**

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- Uniforms / PPE
 - Continued sporadic receipt of uniforms and gear due to supply chain issues.
- Medicals / Medical Director
 - No report.
- EMS
 - After review questionnaire requesting residence needs (i.e. disabilities, special conditions, etc.) will be sent with fund drive mailing in January 2023.
- District Employees
 - See new business.
- **Commissioner George von Glahn, Jr.**
 - Grants
 - Thanked District Manager Paul Lochner for his efforts in completing the generator grant and his work to ascertain additional grants.
 - Legal
 - No report.
 - Physical Fitness
 - No report.
 - Building Maintenance
 - 9/11 Memorial has issues, a two stones have separated. Working with contractor regarding repair.
 - Public Relations / Member Retention
 - No report.
 - LOSAP
 - No report.
 - Other
 - With consent from the BOFC will be working with Diane Setter of Wells Fargo to review District accounts with Shelter Rock in order to see if any alternative financial options can be offered.
 - Discussed issue with radio reception at the North end of the district. Two (2) options available, adding a 2nd repeater or simulcasting Seaford's main band. Provided estimated costs. Meeting with Hello Alert on 05/25/22.
- **Commissioner Silvio Bellissimo**
 - Insurance
 - Finalized liability insurance for property at 3844 Waverly Ave. with \$300,000.00 in coverage.
 - New Engine 682 is insured.
 - Travel
 - N.F.P.A June 6th – June 9th, Boston, MA
 - No interest at this time.
 - NYS Chiefs – June 15th - June 18th, Syracuse, NY
 - No interest at this time.
 - FASNY – August 10th – August 13th, Westchester, NY
 - Commissioner Peter Mangiolino requests to attend. See new business.
 - I.A.F.C – August 24th – August 26th, San Antonio, TX
 - Firehouse Expo, September 27th – October 1st, Columbus, OH
 - Commissioner Peter Mangiolino requests to attend. See new business.

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- Inspection / Installation
 - April 2023
- Cell Phones
 - No report.
- 3 Towns Training Center
 - No report.
- **Commissioner Michael Bellissimo** (Not present)
 - Communications, Radio, IT
 - No report.
 - Building Security
 - No report.
 - Fire Alarms
 - No report.
 - Financial Statements / Audit
 - See Treasurer's Report.
 - Bylaws / Policies
 - No report.

New Business

- T.J. Russo Consultants: F.O.I.L. request – Request for NYS Incident Report: 2700 Bryant Drive, Seaford, NY 11783. Motion by Commissioner Peter Mangiolino, second by Commissioner Silvio Bellissimo to process the FOIL request as received. Unanimously carried.
- LexisNexis: F.O.I.L. request – 2534 Adams Court, Seaford, NY 11783 Motion by Commissioner Peter Mangiolino, second by Commissioner Silvio Bellissimo to process the FOIL request as received. Unanimously carried.
- Motion by Commissioner Peter Mangiolino, second by Commissioner Silvio Bellissimo to approve request from Paul Romano to change his status to Honorary. Unanimously carried. Discussion then ensued regarding Honorary Membership Application. Secretary Michael Foran to review form and make revisions.
- Motion by Commissioner Peter Mangiolino, second by Commissioner George von Glahn to purchase golf flag sponsorship for the Nassau County Firefighters Museum & Education Center: Golf Classic Fundraiser in the amount of \$300.00. Unanimously carried.
- Motion by Commissioner Silvio Bellissimo, 2nd by Chairman Robert Powell for Commissioner Peter Mangiolino to attend FASNY Convention – August 10th – August 13th, Westchester, NY Unanimously carried.
- Motion by Commissioner Silvio Bellissimo, 2nd by Chairman Robert Powell for Commissioner Peter Mangiolino to attend Firehouse Expo, September 27th – October 1st, Columbus, OH Unanimously carried.
- Motion by Commissioner Peter Mangiolino, second by Chairman Robert Powell to move the June 27, 2022 Board of Fire Commissioner meeting to Wednesday, June 22, 2022 at 8:00 P.M. Unanimously carried. Secretary Michael Foran to make appropriate notifications.

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Executive Session

- On a motion by Commissioner Peter Mangiolino, second by Commissioner Silvio Bellissimo and unanimously carried the Board of Fire Commissioners of the Seaford Fire District entered into Executive Session at 22:12 hours to discuss personnel matters of District employees. District Manager Paul Lochner, Secretary Michael Foran and Treasurer Michael Murphy left the meeting.
- On a motion by Chairman Robert Powell, second by Commissioner Silvio Bellissimo and unanimously carried the Board of Fire Commissioners of the Seaford Fire District adjourned from Executive Session at 22:16 hours and entered back into regular session. Secretary Michael Foran and Treasurer Michael Murphy return to the meeting. See new business for actions taken.

New Business (Continued)


- Motion by Chairman Robert Powell, second by Commissioner George von Glahn to change the status of Scott Diehl from per diem employee to part time Firehouse Maintainer at a salary of \$23.00 per hour, not to exceed 19.5 hours per weekly average. Unanimously carried.
- Motion by Chairman Robert Powell, second by Commissioner Peter Mangiolino to increase the salary of Secretary Michael Foran to \$25,000.00 per year with a new title of District Secretary / Deputy Treasurer. Unanimously carried.

Chiefs' Report (April 2022)

- Motion by Chairman Robert Powell, second by Commissioner George von Glahn to purchase new fire hose for Engine 681, Engine 682 and Heavy Rescue 687 as per the request submitted in the February 2022 Chief's report with an approximate cost of \$50,000.00. Unanimously carried.
- BOFC reviewed open items on Chiefs' Report.
 - Firefighters Medical Leave – Letters from member's doctor required on a monthly basis.
 - Need for MPO course.

With no further business to discuss, a motion was made by Commissioner Peter Mangiolino, second by Commissioner George von Glahn to close the meeting at 22:33 hours. Unanimously carried.

Respectfully submitted,



Michael R. Foran
Secretary
Seaford Fire District