

AGENDA FOR THE BOARD OF FIRE COMMISSIONERS MEETING SEAFORD FIRE DISTRICT: Wednesday, June 22, 2022

Communications:

- Chiefs report for May 2022.
- Operations Report for June 2022.
- Treasurer Report for June 2022.
- Bill of Sale – Beale Township Fire Company 5 / 1998 Pierce Lance 1500/750 Pumper.
- Richner Communication Re: Affidavit of Publication BOFC June 2022 Meeting Date Change.
- F.O.I.L. Request: Giordano, Glaws & Fenstermacher, LLP. File No. AAP 035. PCR Request.
- McNeil & Company, Inc. Re: Policy Change Addition of 2021 Rosenbauer Commander Pumper.
- Seaford Fire Department Change in Status – Joseph McLaughlin.
- Chief Thomas deHaan Re: Suspended Member.
- Chief Thomas deHaan Re: Probationary Member.
- Chief Thomas deHaan Re: Lt. Lochner Paramedic Reimbursement Program.
- Board of Elections – June 28, 2022 General Election.
- Board of Elections – August 23, 2022 Polling Place Agreement Letter.
- Michael J. Murphy, District Treasurer, Seaford Fire District Request for Proposal for Professional Auditing Services.
- R.S. Abrams & Co. Re: RFP for Professional Auditing Services
- Sheehan Accountants & Advisors Re: RFP for Professional Auditing Services
- Marvin & Co. Re: RFP for Professional Auditing Services
- Cullen & Danowski, LLP Re: RFP for Professional Auditing Services.
- Letter from Michael J. Murphy, District Treasurer to R.S. Abrams & Co. Re: Audit RFP Respondant
- Letter from Michael J. Murphy, District Treasurer to Sheehan & Co. Re: Audit RFP Respondant
- Letter from Michael J. Murphy, District Treasurer to Crag, Fitzsimmons & Meyer Re: Audit RFP Respondant
- Letter from Michael J. Murphy, District Treasurer to Marvin & Co. Re: Audit RFP Respondant

Secretary:

- Approval of Board Meeting minutes of the May 23, 2022 BOFC meeting and the June 6, 2022 BOFC / Chiefs meeting.
- Primary election on June 28th and August 23rd. Phil Nicola and Jeff Fannon for standby duty.
- District budget workshop on Monday, August 22, 2022 and Monday, September 26, 2022 at 6:30 P.M. Chiefs to submit anticipated equipment requests at July 11, 2022 Interim BOFC / Chiefs meeting.
- Article VII, Section 11 of the bylaws modified as per the May 23, 2022 meeting.
- Modification to Honorary Membership Application pending.
- Controlled Substances Protocol Policy, Physical Examination Policy and Salary and Benefit Rules for Employee Policy for review.

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Operations Report given by Paul Lochner (attached)

Legal Report (Joe Frank)

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Treasurer's Report

- General Fund Warrant _____
- Capital Fund _____
- Audit Update:
- Resolutions:

Old Business:

- Request for Secretary Michael Foran to become a Notary.
- List of District members attending Patriot Award Dinner on Tuesday, June 28th.
 - Chairman Robert Powell – Unable to attend
 - Commissioner Peter Mangiolino – Unable to attend
 - Commissioner George von Glahn – To attend
 - Commissioner Silvio Bellissimo – To attend
 - Commissioner Michael Bellissimo – To attend

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Reports by Commissioner:

Chairman Robert Powell:

- Vehicle Maintenance / Portable Equipment

Vice Chairman Peter Mangiolino:

- Uniforms / PPE
- Medicals, Medical Director
- EMS
- District Employees

Commissioner George von Glahn Jr.

- Grants
- Legal
- Physical Fitness
- Building Maintenance
 - 9/11 Memorial repair update.
- Public Relations / Member Retention
- LOSAP
- Other
 - Wells Fargo update.
 - Radio reception update.

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Commissioner Silvio Bellissimo

- Insurance
- Travel
 - FASNY, Westchester, NY on August 10th – August 13th.
 - Commissioner Mangiolino to attend. (Approved 5/23/22)
 - I.A.F.C., San Antonio, TX on August 24th – August 26th.
 - Firehouse Expo, Columbus, OH on September 27th – October 1st.
 - Chief deHaan and Commissioner Silvio Bellissimo to attend in addition to Commissioner Peter Mangiolino (5/23/22).
 - EMS World Expo, Orlando, FL on October 10th – October 14th.
 - VCOS Symposium in the Sun, Clearwater Beach, FL on November 10th – November 13th.
- Inspection / Installation
- Cell Phones
- 3 Towns Training Center

Commissioner Michael Bellissimo (Not Present)

- Communications, Radio, IT
- Building Security
- Fire Alarms
- Financial Statements / Audit
- Bylaws / Policies

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New Business:

- F.O.I.L. Request: Giordano, Glaws & Fenstermacher, LLP. File No. AAP 035. PCR Request. Motion by [REDACTED], second by [REDACTED] to process the FOIL request as received.
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Review of Chiefs Report dated May 2022.

- No pending equipment requests.

Action Item Status Update

Action Item	Date	Status	Comments
Firefighters Medical Leave	01/03/22	Open	Chief's Office to provide monthly letter from members' doctor regarding medical leave.
Incomplete Apparatus Checkouts	06/06/22	Open	2 nd Assistant Chief Cottone to follow up with Line Officers.
Corrections to May Department Percentage Report	06/06/22	Open	Chiefs Office to correct report, repost and resubmit to the District.
Review Covid-19 absentee period.	06/06/22	Open	Chiefs Office to review policy.

July 2022 Schedule

- BOFC / Chiefs, Monday, July 11th.
- BOFC Monday, July 25th.