

REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS SEAFORD FIRE DISTRICT: January 24, 2022

Present: Chairman Robert Powell
Vice Chairman Peter Mangiolino
Fire Commissioner George von Glahn, Jr.
Fire Commissioner Silvio Bellissimo
District Manager Paul Lochner
District Treasurer Michael Murphy
District Secretary Michael R. Foran
Joseph Frank, Esq.

Chairman Robert Powell called the Regular meeting to order at 20:00.

Communications Received

- Chiefs report for December 2021.
- Operations Report for January 2022
- Treasurer Report for January 2022
- F.O.I.L. Request: Levin & Slavitt RE: PCR Request
- Association of Fire Districts of Nassau County journal page request and installation.
- Joseph Frank, Esq. – Deed and title insurance for 3844 Waverly Ave., Seaford, NY.
- Joseph Frank, Esq. – Letter to R.S. Abrams – RE: Annual Audit
- Chief Thomas deHaan – Memo - RE: Nominating Committee
- Chief Thomas deHaan – Memo – RE: Members Socially Suspended
- Chief Thomas deHaan – Memo – RE: Under 21 Member List
- Emerald Island Supply Company - Price Increase

Secretary Report

- Motion by Commissioner Peter Mangiolino, second by Commissioner George von Glahn, Jr. to accept the minutes of the December 27, 2021 BOFC, January 3, 2022 BOFC / Chiefs and January 4, 2022 Reorganizational meetings. Unanimously carried.
- FOIL Request: Levine & Slavitt, RE: PCR Request. Motion by Chairman Robert Powell, second by Commissioner Peter Mangiolino to process the FOIL request as received. Unanimously carried.
- Secretary Michael Foran discussed meeting minute folder on the District drive and how it will be set-up with Secretary_WIP and Commissioner Copy folders. Chairman Robert Powell requested a hard copy of the minutes for every meeting.
- Discussion with Joe Frank, Esq. ensued regarding Open Meeting Law requirements. Secretary Michael Foran advised that with the assistance of District Manager Paul Lochner Regular and Interim meeting dates are now posted on the website as well as on the exterior window within the lobby. Motion by Commissioner Peter Mangiolino, second by Chairman Robert Powell minutes from the Regular and Interim BOFC meeting minutes to be posted on the website. Unanimously approved.
- Secretary Michael Foran discussed AFDSNY Ned Carter Scholarship. BOFC advised this it to be handled through the Chiefs Office. Secretary Michael Foran to forward this information to the Chiefs Office.

Operations Report (Provided by District Manager Paul Lochner)

REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS SEAFORD FIRE DISTRICT: January 24, 2022

- Commissioner Silvio Bellissimo discussed the non-operational cellular telephone booster located in the basement. It was noted that if a cellular telephone is able to connect via WIFI then calls can be made / received using this mode of connection. After discussion it was deemed the replacement booster was not required at this time. Commissioner Silvio Bellissimo requested District Manager Paul Lochner check with Verizon to see if old booster needs to be returned.
- See New Business for further items.

Legal Report (Provided by Joseph Frank, Esq.)

- Discussed damage to 6800 vehicle which occurred at mutual aid alarm to Wantagh Fire Department on 01/13/22 when Wantagh Engine 693 struck the rear passenger quarter panel of the Chief's vehicle. (Wantagh Fire District's insurance to pay claim.) Counsel advised when such an incident occurs it is important to place the other party on notice by sending a letter detailing the specifics of the incident. District Manager Paul Lochner to notify Secretary Michael Foran when such incidents occur so the notice can be generated.
- Deed received for 3844 Waverly Ave. property. Attorney for seller filed for plot subdivision with Nassau County Planning Commission. Due to the length of this process removal of the property from the tax roll maybe delayed.
- Counsel advised the NYS Legislature extended remote public meetings until such time when the governor terminate the COVID-19 state of emergency with a notification to the Legislature by the state Department of Health commissioner.
- Counsel advised that as per the State Department of Health masks must be worn in public buildings unless the entity has set up a requirement that all that enter to be vaccinated.
- Chairman Robert Powell inquired about the new marijuana laws. Counsel advised he is drafting a policy and will provide as soon as possible. Discussion then ensued.

Treasurer Report

- General Fund Warrant: \$218,500.97
- Apparatus Warrant: \$0.00
- Building Warrant: \$0.00
- Motions
 - At the request of the Treasurer motion by Commissioner Peter Mangiolino, second by Commissioner Silvio Bellissimo to increase 2022 Firematic Equipment \$55,898.00 and decrease Repairs to Building \$55,898.00. Unanimously carried.
 - At the request of the Treasurer motion by Commissioner George von Glahn, Jr., second by Chairman Robert Powell to include "signature authorization" form to be sent to the Nassau County Civil Service Commission for new Chairman and update any personnel changes with CS 39 / CS4 forms in connection with annual District reorganizational meeting if not done previously. Unanimously carried.
 - Motion by Commissioner Silvio Bellissimo, second by Commissioner Peter Mangiolino to accept Treasurer Report. Unanimously carried.

Old Business

REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS SEAFORD FIRE DISTRICT: January 24, 2022

- 3844 Waverly Ave. property. See Legal report.
- Secretary Michael Foran advises he has not researched into becoming a Notary and will do so as soon as possible.

Commissioner Reports

- **Chairman Robert Powell**
 - Vehicle Maintenance / Portable Equipment
 - Engine 682 “mid-point” inspection in February. See New Business.
 - Ambulance 684 / 685 Mermaid Manufacturing climate controlled medicine refrigerator system not feasible. Looking into climate control with presets.
 - Ambulance 684 remounting the box onto a new chassis offers substantial cost savings over purchasing a new ambulance. New ambulance pricing will be increasing 10 – 15% per year.
- **Vice Chairman Peter Mangiolino**
 - Uniforms / PPE
 - Chiefs Office required a new vest and duffle bag for Public Information Officer
 - Medicals / Medical Director
 - Medicals in progress. Continuing troubles with members being billed directly for blood work.
 - Company who performs the body scan services for the District will be opening on office in the Melville area. No need for members to travel into New York City to have this service performed
 - EMS
 - Usual purchases.
 - Questionnaire requesting residence needs (i.e. disabilities, special conditions, etc.) drafted. Getting pricing for printing / mailing. Chairman Robert Powell suggests questionnaire includes information regarding joining the Department.
 - District Employees
 - No report.
 - Other
 - Recruitment flyers distributed to local pizzerias.
- **Commissioner George von Glahn, Jr.**
 - Grants
 - Final documentation for \$350,000.00 generator grant submitted to DASNY by District Manager Lochner.
 - Legal
 - No further updates to Counsel report.
 - Physical Fitness
 - No report.
 - Building Maintenance
 - See Operation Report
 - Public Relations / Member Retention
 - No report.
 - LOSAP

**REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS
SEAFORD FIRE DISTRICT: January 24, 2022**

- Completed 2021 LOSAP. Report to be sent to Hometown Firefighter & EMS Services.
- **Commissioner Silvio Bellissimo**
 - Insurance
 - No report.
 - Travel
 - See New Business
 - AFDSNY in Verona, NY from May 4, 2022 thru May 7, 2022.
 - Inspection / Installation
 - Progress
 - Cell Phones
 - No report.
 - 3 Towns Training Center
 - No report.
- **Commissioner Michael Bellissimo (Not Present)**
 - Communications, Radio, IT
 - Building Security
 - Fire Alarms
 - Financial Statements / Audit
 - Bylaws / Policies

New Business

- Motion by Commissioner Silvio Bellissimo, second by Chairman Robert Powell for Commissioner Silvio Bellissimo, Commissioner Michael Bellissimo, Chief Thomas deHaan, 1st Assistant Chief Keith Kern, District Manager Paul Lochner, Captain Brian Beehler and Lt. Peter Lochner to attend F.D.I.C. in Indianapolis, IN from Monday, April 25, 2022 thru Saturday, April 30, 2022. Unanimously carried.
- Motion by Commissioner Peter Mangiolino, second by Commissioner Silvio Bellissimo for Chairman Robert Powell, District Manager Paul Lochner, Chief Thomas deHaan, Captain Joseph Pignataro and John Nickdow to attend the “mid-point” inspection of Engine 682 at the Rosenbauer facility, MN on February 3, 2022 and February 4, 2022 at a cost of \$3,375.00. Unanimously carried.
- Motion by Chairman Robert Powell, second by Commissioner Peter Mangiolino to sponsor a full page advertisement in the Association of Fire Districts of Nassau County 2022 journal. Unanimously carried.
- Motion by Chairman Robert Powell, second by Commissioner Peter Mangiolino to purchase tickets to the Association of Fire Districts of Nassau County annual installation of officers on Saturday, March 5, 2022. Unanimously carried.
- Secretary Michael Foran presented revised Procurement & Purchasing Policy and revised District Regulations on Off Duty and On Duty Conducts That Is Injurious To Fire District or Fire Department Operations policy. Policy reviewed by Board of Fire Commissioners and motion by Commissioner Peter Mangiolino, second by Commissioner Silvio Bellissimo to adopt the policy as presented. Unanimously carried.
- Commissioner Peter Mangiolino expressed need to review Article VI – Election of Officers of the District bylaws. Commissioner Silvio Bellissimo to assist.

REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS
SEAFORD FIRE DISTRICT: January 24, 2022

- Chairman Robert Powell requested Secretary Michael Foran draft a congratulatory letter from the BOFC to Senator John Brooks regarding his recently bestowed Golden Trumpet award from FASNY.
- Chairman Robert Powell questioned Counsel regarding the investigation of confirmed harassment cases which require detailed investigation. Counsel advised that the initial report should be taken by the Chiefs' Office then, if necessary, an outside Human Resources firm could perform the investigation. District to take under advisement.

Chiefs' Report (December 2021)

- Motion by Commissioner Silvio Bellissimo, second by Commissioner Peter Mangiolino to purchase F.A.S.T. board with accessories as per the November 2021 Chiefs Report at a cost of \$3,585.00. Unanimously carried.
- Discussion regarding medical leave in regard to members with COVID-19. Commissioner Peter Mangiolino to work with Chiefs regarding this subject.
- BOFC reviewed open items on Chiefs' Report.
 - Policy for Public Information Officer.
 - Memo for pulling rigs off ramp.
 - Junior firefighter's apparel.
 - Members eligible for office and qualifications.
 - Doctor letters for member on medical leave.
 - Signal "32" policy / sign in times.

With no further business to discuss, a motion was made by Chairman Robert Powell, second by Commissioner Peter Mangiolino to close the meeting at 22:05 hours. Unanimously carried.